



Prudhoe

TOWN COUNCIL

Prudhoe Town Council
The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

1 February 2023

To all members of the Town Council Cemetery & War Memorial Committee

You are hereby summoned to attend a meeting of Prudhoe Town Council, Cemetery & War Memorial Committee, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me. If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact me.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Gaut'.

Shirley Ann Gaut
Town Clerk

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**AGENDA FOR THE CEMETERY COMMITTEE MEETING OF PRUDHOE TOWN COUNCIL
to be held in Meeting Rooms 1&2 Spetchells Centre, Front Street, Prudhoe
on TUESDAY 7TH FEBRUARY 2023
at 7:00PM**

The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, reads the risk assessment and meeting guidelines in advance.

AGENDA

1. Welcome by the Chair

Cllr Jonathan Wheeler to welcome everyone to the meeting.

2. Apologies for Absence

To receive apologies for absence.

3. Declarations of Interest

To receive any declarations of interest.

4. Dispensations

To receive and agree.

5. Public Participation

Please email/telephone the Clerk with any questions or comments on matters being considered, no later than **5.00pm on Monday 6th February 2023**.

6. Eddie Graham on behalf of Prudhoe and District Local History Society

To receive a presentation from Eddie regarding the war grave of Joseph Foster who died in 1918.

7. Minutes of the Cemetery & War Memorial Committee Meeting held on 6th July 2022

To receive for information and reference (enc)ⁱ *These minutes were received as a true record at the Ordinary Meeting, including the Planning, Contract and Works Committee on 29th September 2022.*

8. Clerk's Report

To receive a verbal update on items actioned since the last meeting and matters to note.

9. Edgewell Cemetery Service Level Agreement (SLA)

a) Cemetery Activity Up to Date (Q3) 2022/23 (including Q1 & Q2)

To receive 'to date' financial year figures relating to burials, interments, and memorial work (enc)ⁱⁱ

10. Edgewell Cemetery Inspection

To receive the inspections carried on 8th September 2022 (enc)ⁱⁱⁱ, and 30 January 2023 and discuss any further action needed (enc)^{iv}

ⁱ Minutes of Cemetery Meeting held on 6th July 2022

ⁱⁱ Cemetery Activity to Date 2022/23

ⁱⁱⁱ Cemetery Inspection 8th September 2022

^{iv} Cemetery Inspection 30th January 2023