



Prudhoe Town Council  
The Spetchells Centre  
58 Front Street  
Prudhoe  
Northumberland  
NE42 5AA

9 December 2022

**To all members of the Council**

You are hereby summoned to attend the Ordinary Meeting, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me.

Yours faithfully

Shirley Ann Gaut  
Town Clerk

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**AGENDA FOR THE ORDINARY MEETING INCLUDING PLANNING, CONTRACT AND WORKS  
COMMITTEE OF PRUDHOE TOWN COUNCIL  
to be held on  
THURSDAY 15<sup>TH</sup> DECEMBER 2022  
commencing at 7:00PM  
at The Spetchells Centre, Meeting Rooms 1&2, Front Street, Prudhoe, NE42 5AA**

**The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, reads the risk assessment and meeting guidelines in advance.**

## **AGENDA – ORDINARY MEETING OF PRUDHOE TOWN COUNCIL**

### **1. Welcome by Chair**

Meeting opened by Chair Cllr Bryan Futers.

### **2. Apologies for Absence**

To receive any apologies for absence.

### **3. Declarations of Interest**

To receive any declarations of interest.

### **4. Dispensations**

To receive and approve any dispensations.

### **5. Public Participation**

Please telephone or email the Council Office with questions on items on the agenda no later than 12 noon on Wednesday 14<sup>th</sup> December 2022.

### **6. Prudhoe Youth Project**

To receive a report from Gemma Nixon, Prudhoe Youth Project (enc)<sup>i</sup>

### **7. Draft Minutes of the Ordinary Meeting held on 24<sup>th</sup> November 2022.**

To receive and agree as a true record (enc)<sup>ii</sup> – *to follow*

### **8. Reports**

#### **a) Chair's Report**

To receive a report from Cllr Bryan Futers about public engagements attended and scheduled.

#### **b) Clerk's Report**

To receive a verbal report on items actioned and general information to update the Council.

#### **c) County Cllrs Reports**

To receive reports from County Cllr Anne Dale (Mickley), County Cllr Angie Scott (Prudhoe North), County Cllr Gordon Stewart (Prudhoe South.)

### **9. Financial Update**

To receive reports and raise any questions

#### **a) Schedule of Accounts Paid/To be Paid**

To endorse those accounts paid via delegated authority, and approve those accounts to be paid, since 24<sup>th</sup> November 2022 (enc)<sup>iii</sup>

#### **b) Bank Reconciliation**

To receive Bank Reconciliation from 10 November - 9 December 2022 (enc)<sup>iv</sup>

### **10. Budget 2023/2024**

To receive budget recommendation for 2023/2024 including projects, funding, and reviewing current budget in view of setting precept.

### **11. Vacation of Office by failure to attend meetings, Local Government Act 1972, section 85 (1)**

To report that a member of the Town Council has failed throughout a period of six consecutive months from the date of their last attendance of 19<sup>th</sup> May 2022, to attend any meeting of the authority, they shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority. As this was not approved of Cllr Robert Blackburn they cease to become a member of the Town Council and the unitary authority /democratic services will be informed of the Vacancy.

### **12. Correspondence**

To receive, and to agree any matters to be added to future agenda:-

a) NE43 News December 2022 edition – *circulated to Councillors 05/12/2022*

## **AGENDA – PLANNING, CONTRACT AND WORKS COMMITTEE OF PRUDHOE TOWN COUNCIL**

### **13. Draft Minutes of the Planning, Contract and Works Committee held on 10<sup>th</sup> November 2022.**

To receive and agree as a true record (enc)<sup>v</sup>

### **14. Planning Matters**

#### **a) *Planning Applications requiring a response***

To receive and agree a response to the following Planning Applications, received since 10<sup>th</sup> November 2022 (*click on the link to open the application on the NCC Planning Portal*):

[22/04055/FUL2 Edgewell Road Prudhoe Northumberland NE42 6JH](#)

1no two storey dwelling including driveway access.

[22/04114/FUL 7 Redwell Road Oaklands Prudhoe NE42 5AP](#)

Proposed single storey rear extension.

[22/04195/FUL 45 Masters Crescent Prudhoe Northumberland NE42 6NT](#)

The proposal is for a first floor extension, and the demolition and rebuilding of an existing sunroom.

[22/04002/FUL 9 Linnet Gardens Cottier Grange Prudhoe Northumberland NE42 5BS](#)

First floor extension above existing family room with pitched roof to match existing.

[22/04001/FUL 11 Linnet Gardens Cottier Grange Prudhoe Northumberland NE42 5BS](#)

First floor extension above existing family room with pitched roof to match existing.

[22/03933/FUL 10 Cameron Road Oaklands Prudhoe Northumberland NE42 5AJ](#)

Erection of Pergola at rear of property.

#### **a) *Northumberland County Council (NCC) Planning Decisions and Notifications***

To agree to receive the NCC Planning Decisions and any other notifications, received since 10<sup>th</sup> November 2022, (*click on each link to open the application decision on the NCC Planning Portal*):

[22/03432/FUL 1 Mill View Rise Castlefields Prudhoe Northumberland NE42 5QX](#)

Replace shed with detached double garage.

**Northumberland County Council GRANTED permission.**

[22/03655/FUL The New Bungalow Homedale Place Prudhoe Northumberland NE42 5AZ](#)

Extended bedroom to side; porch to front; lounge extension to side following demolition of existing conservatory; raised garden decking.

**Northumberland County Council GRANTED permission.**

### **15. Clerk's report**

To receive a verbal report on items actioned and general information to update the Council.

### **16. Playground Inspection Reports**

To receive the December playground inspection reports (enc)<sup>vi</sup>

### **17. Tenders for Landscaping Highfield Skatepark**

To seek tenders for landscaping and drainage for Highfield Skatepark.

### **18. Defibrillator at Tyne Retail Park**

To consider request for installation of defibrillator at Tyne Retail Park.

### **19. Correspondence**

To receive, and to agree any matters to be added to future agenda:-

- a) Removal of yellow lines at Beech Grove, update? – *sent to Councillors 10/10/2022*
- b) Northumbria University, researching the wider benefits of Green Belts in the North-East, a map-based survey which may be of interest to the council and residents of Prudhoe.
- c) Resident concerns regarding users of Methodist Church parking at Errington Place.

- d) Resident asking for support regarding speed limit request sent to NCC for 30mph Highfield Lane through to Edgewell Farm Road.
- e) Resident suggestion of floodlighting at Highfield Skatepark.

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i Prudhoe Youth Project Report

ii Draft Minutes of the Ordinary Meeting held on 24<sup>th</sup> November 2022 – to follow

iii Schedule of Accounts Paid/To be Paid

iv Bank Reconciliation 10 November – 9 December 2022

v Draft Minutes of the Planning, Contract and Works Committee held on 10<sup>th</sup> November 2022

vi Playground Inspection Reports