

PRUDHOE TOWN COUNCIL
Minutes of the PLANNING, CONTRACT AND WORKS COMMITTEE
held at The Spetchells Centre, Meeting Rooms, Front Street, at 7.00pm Thursday 10th
November 2022

Present

Cllr Kiran Bell (Acting Chair), Cllr Bryan Futers, Cllr Tracy Gilmore, Cllr Gerry Price, Cllr Angie Scott, Cllr Ignasious Varghese, Cllr Duncan Couchman, Cllr Carol Stephenson, Cllr Glenn Simpson, Cllr Jane Johnson, Cllr Dot Dickinson

Shirley Ann Gaut (Clerk)

PCW2223/100 Welcome by Chair

Cllr Kiran Bell welcomed everyone to the meeting.

PCW2223/101 Apologies for Absence

Cllr Barrett, Cllr Jonathan Wheeler, Cllr Chris Cuthbert.

Apologies not Received

Cllr Robert Blackburn

PCW2223/102 Declarations of Interest

Cllr Angie Scott, as a Member of the NCC Tynedale Local Area Committee (Planning), declared a non-pecuniary interest in all planning applications and took no part in consideration of any of the applications.

PCW2223/063 .

PCW2223/103 Dispensations

None received.

PCW2223/104 Public Participation

No items of public participation had been received.

PCW2223/105 Draft Minutes of the Ordinary Meeting held on 13th October 2022

It was **AGREED** to receive and agree as true record.

PCW2223/106 Planning Matters

a) Planning Applications requiring a response

It was **AGREED** to receive and respond to the following Planning Applications, received since 13th October 2022 (*click on the link to open the application on the NCC Planning Portal*):

[22/03655/FUL The New Bungalow Homedale Place Prudhoe Northumberland NE42 5AZ](#)

Extended bedroom to side; porch to front; lounge extension to side following demolition of existing conservatory; raised garden decking.

It was **AGREED** to support the application.

[22/03899/FUL Hallyards Farm, The Hemmel Stonybank Way West Mickley Northumberland NE43 7LR](#)

Erection of single-storey, oak-framed annexe.

It was **AGREED** to respond with NO COMMENT.

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November 2022

b) Northumberland County Council (NCC) Planning Decisions and Notifications

It was **AGREED** to receive the NCC Planning Decisions and any other notifications, received since 13th October 2022, (click on each link to open the application decision on the NCC Planning Portal):

[22/00579/FUL Land To East Of Edgewell House Farm House Edgewell House Road Prudhoe Northumberland NE42 5PD](#)

Conversion of existing barn to 1 dwelling.

Northumberland County Council GRANTED permission.

[22/02150/FUL 5 Paddock Wood Prudhoe Northumberland NE42 5BJ](#)

Proposed garden room to rear with bedroom and WC.

Northumberland County Council this application has now been withdrawn at the Applicants request.

PCW2223/107 Clerk's report

It was **AGREED** to receive the following clerk's report:-

Toilet Tender Contract

This has been awarded to Car Fresh Valeting, contractors obligations notice, certifying able to fulfil the obligations of the contract in full has been completed.

Cemetery

Green Matting

The green matting needs to replacing, Clerk has spoken to NCC staff and will organise replacement.

Silent Soldiers

Silent soldiers are now in place, one at top entrance old cemetery, and next to the information sign in new cemetery. Tyneview Retail Park soldier has been replaced.

Northumberland 2030 Carbon Neutral – Free Trees

Clerk has taken advantage of the free tree offer from Northumberland County Council. A request for pack of 10x hedge saplings, for planting in the new cemetery, particularly near to the spoil pit – creating a natural screen. Collection will be 2 December 2022 along with any spare saplings.

Christmas Lights

Aramee

Request received for bell and holly motifs to be removed due to installation of scaffolding on front of building, removal organised when Christmas tree installed.

The Glade Anchor Point for Main Festoon

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November 2022

Letter has been sent to the landlord of McGee's building, for permission to point brick on which anchor point sits, still awaiting reply.

Allotments

Water Meter at Stonyflat

Northumbrian Water has repaired the water meter; now making it more accessible.

PCW2223/108 Path leading to St George's Church, Eastgate Bank Mickley

It was AGREED to contact Northumberland County Council as a priority regarding safety concerns due to state of disrepair.

PCW2223/109 Christmas Lights Switch On

It was AGREED to invite Paul Mooney to attend the Christmas lights switch on.

PCW2223/110 Highfield Skatepark Update

It was AGREED to receive the following update on progress of Highfield Skatepark:-

Cllr Bryan Futers and Clerk had met with Darcy Wright from Canvas Spaces Ltd, along with RoSPA inspector who was carrying out the post-installation inspection. Three issues were raised during the inspection; however these have been clarified, and the build has been signed off.

Concerns raised by Cllr Futers:-

- Small wooden fence to west of site needs to be reinstated (Canvas will reinstate)
- Kerbstone to west of site needs reinstating (to be carried out locally)
- Extra sign for west of site to be ordered (sign already in-situ on east of site)
- Small section of path to east of site needs reinstating (to be carried out locally)

Fencing to remain to protect the site at Prudhoe Town Council request to allow the topsoil to settle, once this has been removed final handover from Canvas Spaces Ltd to Prudhoe Town Council will take place.

Clerk noted the installation had taken twenty-weeks, initially Canvas Spaces Ltd estimated eight to ten weeks.

It was AGREED costings would be sought for the kerbstone, extra signage (to be installed locally) and path.

PCW2223/111 Playground Inspection Reports

It was AGREED to receive the September Inspection Reports. The clerk noted that the zip wire step stopper at Highfield Park needed replacing, this will be ordered from Sutcliffe Play.

PCW2223/112 Environmental Contracts

It was AGREED to receive the following documentation for Environmental Contracts expiring on 1 April 2023:-

3 Chair's Signature/Initial

PRUDHOE TOWN COUNCIL
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November 2022

- a) Formal Floral Bedding, planters and hanging baskets Tender Document 1
- b) Formal Floral Bedding, planters and hanging baskets Tender Document 2 (supplier complete)
- c) Grass-cutting Tender Document 1
- d) Grass-cutting Tender Document 2 (supplier complete)
- e) Landscaped Gateways and Roundabouts Tender Document 1
- f) Landscaped Gateways and Roundabouts Tender Document 2 (supplier complete)
- g) Wildflowers Tender Document 1
- h) Wildflowers Tender Document 2 (supplier complete)

It was AGREED the Formal Floral Bedding, planters and hanging baskets tender specification be amended to include pollinators, insect friendly, perennial, colourful foliage etc all of which will reduce the impact of annual planting on the environment. Once wording agreed by members, all tender documents will then be prepared by the Clerk and authorise to commence tender process for the Town Council's Environmental Contracts.

PCW223/113 Correspondence

It was AGREED to receive the following correspondence:

- a) Public Spaces Protection Order for the control of dogs Anti-social Behaviour, Crime and Policing Act 2014, Part 4 – NCC
To receive and review the above Proposal to extend the duration of Public Spaces Protection Order for the control of dogs Anti-social Behaviour, Crime and Policing Act 2014, Part 4. Please note any representations or comments on the terms of the proposed are sent no later than Friday 9th December 2022 – **It was AGREED** to receive document. No questions raised.
Prudhoe High School Road Safety Plans please note any comments must be submitted no later than Monday 14th November 2022. – **It was AGREED** to receive document. No questions raised.
Copy of resident's feedback letter sent to Highways Improvement Team NCC regarding Tyne View Terrace. – **It was AGREED** to receive letter. No questions raised.

PCW2223/114 Confidential – Exclusion of the Press and Public

It was AGREED to approve a motion to invoke Standing Order (2d) to exclude the press and public for the remainder of the meeting, in view of the confidential nature of the business to be transacted, permitted under Schedule (12a) Local Government Act 1972, paragraph 3; that they relate to contractor's quotes.

PCW2223/115 Everflow Water Contract Ending January 2023

It was AGREED to receive and accept the quote received from 'Love Energy Saving' regarding Everflow Water Renewal Contract.

PCW222/116 Chapel Roller Shutter

It was AGREED to receive and accept the quote for repairs from Bolton Gate Services following annual maintenance on 2 November 2022.

Meeting Ended.

4 Chair's Signature/Initial