



The Spetchells Centre
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Town Mayor/Chair: Councillor Tracy Gilmore
Clerk to the Council: Sarah Eden

24th July 2019

Dear Sir/Madam

The Ordinary Meeting, including an item relating to the remit of the Planning, Contract and Works Committee, of Prudhoe Town Council, will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, **commencing at 7:00pm on Wednesday 31st July 2019**, and you are summoned to attend.

This is a public meeting.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me. If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

Sarah Eden
Town Clerk

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **DRAFT Minutes of the Ordinary Meeting, held on 26th June 2019** to agree to receive as a true record (enc)ⁱ
4. **DRAFT Minutes of the Planning Contract and Works Committee, held on 10th July 2019** to agree to receive; *these minutes will be presented for agreement as a true record at the next meeting of the PCW's Committee* (enc)ⁱⁱ
5. **Clerk's Report** to receive the clerk's update on items actioned since the previous meeting (to be tabled)
6. **County Councillor Reports**
7. **Accounts**
 - a) Monthly Bank Reconciliations – to receive statements 8th June – 9th July 2019 (enc)ⁱⁱⁱ
 - b) Statement of Budget and Expenditure – to receive statement from 1st April 2019 – 23th July 2019 (enc)^{iv}
 - c) Endorsement of accounts paid since last meeting, and authorisation of accounts to be paid (to be tabled)

8. **A695 Prudhoe Roundabout** to receive the most recent update from Gateshead MBC regarding a new roundabout to replace the existing T-junction between the A695 Prudhoe Industrial Link Road and the B6395 Stanleyburn Road (enc)^v
9. **Prudhoe Youth Project** to receive the first quarter report from Children's North East (enc)^{vi} (*please note this has not yet been formally received by Prudhoe Youth Project Trustees*)
10. **Travel Costs in relation to official business** to agree whether to adopt a policy in relation to travel expenditure claims (enc)^{vii}
11. **Electric Car Charging Points** (*placed on the agenda by Cllr Gerry Price*) to agree to explore the cost of installing an eco-charging system (car charging point) within the Town, at an agreed location (enc)^{viii}
12. **Goal Posts for Grassed Area behind Castledene Play Area** (*placed on the agenda by Cllr Martin Foster*) to agree to purchase and install a 2nd set of goals on the grassed area behind Castledene Play Area to improve its amenity to young people playing football (enc)^{ix}
13. **Proposed South Road Pelican Crossing** (*placed on the agenda by Cllr Brenda Grey*) to agree to write to Northumberland County Council to express concerns regarding the length of time it is taking to progress this agreed safety measure
14. **Review of Polling Stations** to receive notice of the commencement of the review of polling stations, with public consultation from 31st July – 30th September, and to agree that a Town Council response will be agreed at the September Ordinary Meeting (enc)^x
15. **Reports from outside bodies**
 - **Prudhoe Community Partnership** – to receive PCP Quarterly Report (enc)^{xi}
 - **Town Twinning** – to receive verbal report of the recent trip to Mitry-Mory, attended by the Chair, Cllr Tracy Gilmore and the Town Council representative on Town Twinning, Cllr Chris Barrett, along with members of the Town Twinning Association
16. **Correspondence and Publications** to receive a report on items submitted since the last meeting (to be tabled)

PLANNING, CONTRACT AND WORKS ITEM

17. Prudhoe East Centre

- a) To receive i) the Clerk's report which includes analysis of site visit and potential budgetary costs (enc)^{xii}, and ii) Prudhoe East Centre Independent Building Survey (enc)^{xiii}, and agree whether to issue the 'terms of reference' for a Consultant to undertake a Feasibility Study for the Future use of Prudhoe East Centre (enc)^{xiv}
- b) To agree to update Northumberland County Council Strategic Estates and West Northumberland Youth Service of the Town Council's agreed next steps with regards Prudhoe East Centre

Enclosures

- i Draft Minutes of the Ordinary Meeting, held on 26th June 2019
- ii Draft Minutes of the Planning, Contract and Works Meeting, held on 10th July 2019
- iii Bank Reconciliations, 8th June – 9th July 2019
- iv Statement of Budget & Expenditure 1st April 2019 – 24th July 2019
- v Gateshead MBC Briefing Note 17/07/2019
- vi Children North East – PYP First Quarter Report, Detached Youth Work, April - June
- vii Clerk's Briefing Note
- viii Car charging points available in Northumberland (information via zapmap)
- ix Potential costs and considerations
- x Notice of Review of Polling Districts, Polling Places and Polling Stations
- xi PCP Quarterly Report
- xii East Centre – Clerk's Report
- xiii East Centre - Building Survey
- xiv Previously agreed 'Terms of Reference'