

<p>DRAFT Minutes of the Planning Contract and Works Committee of Prudhoe Town Council held in Meeting room 1 of The Spetchells Centre at 7pm on Wednesday 12th June 2019</p>

PRESENT

Cllr Jennifer McGee (Chair), Cllr Duncan Couchman, Cllr Chris Cuthbert, Cllr Andy Gill; Cllr Bryan Futers, Cllr Tracy Gilmore, Cllr Ignasious Varghase, Cllr Brenda Grey, Cllr Glenn Simpson, Cllr Angie Scott (who joined the meeting at 19:17H)

Also present the Town Clerk & Administrative Officer

One Member of the Public

PCW 1920/007 Apologies for Absence

Cllr Russ Greig, Cllr Chris Barrett, County Cllr Anne Dale, County Cllr Ken Stow

PCW 1920/008 Declarations of Interest

None received.

PCW 1920/009 Draft Minutes of the Planning Contracts and Works Committee held immediately after the Annual Meeting of the Council on 8th May 2019

It was **AGREED** to receive the previously circulated Minutes as a true record.

PROPOSED Cllr Bryan Futers SECONDED Cllr Glenn Simpson**PCW 1920/010 Draft Minutes of the Ordinary Meeting held on 29th May 2019**

It was **AGREED** to receive the previously circulated Minutes.

PROPOSED Cllr Bryan Futers SECONDED Cllr Glenn Simpson**PCW1920/011 Clerk's Report**

It was **AGREED** to **RECEIVE** the Clerk's report copied below:

Re-siting of Bus Shelter at Mickley

The bus shelter on the eastward bound carriageway is expected be moved to the westward bound carriageway w/c 17th June and work may last 1 week. Following installation, we will arrange for Watson Builders to lay the top tarmac and we will install the seat that was purchased for it.

Bus Shelter at the bottom of Beaumont Way

Previously updated that County Cllr Ken Stow had agreed to contribute. Following a positive response from NCC regarding the type of shelter permitted on the highway and liaison with the company that have taken over the recently dissolved Queensbury Shelters (who stock our chosen shelter type) we can confirm that once a quotation is received this should be straight-forward as the shelter will be installed directly onto the highway without the need for additional concrete pads or otherwise. There isn't room for seat, even a perch seat, so the only option is a 2-bay cantilever, without sides and all will be full panels as opposed to clear as the panels will be fence-side.

Seating in Shelters

This is still being investigated for the two stone shelters requested by members of the public, they have been updated.

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Eastwood Park Play Area Transfer

The play area has some areas of concern in respect of the surfacing in particular. The Clerk asked RoSPA if the play area could be included along with the play areas that we are responsible for, when they visit, so that a report of any risk factors and repairs could be brought to the Council. RoSPA has responded that they can only carry out inspections for play areas we own and maintain, therefore this is not an option. NCC are aware that there are outstanding issues with the play area and that is why they are not pushing the transfer as they appreciate that we will ask for outstanding repairs to be rectified.

We have not at this stage entered into any legal agreement in respect of Eastwood Park Play Area, but following progress on repairs and the full details of any potential transfer; this will be added to a Council agenda.

Summer Activities – 42 Days of Summer

A small group of Cllrs met on Tuesday night to review the applications received. The Town Council has £13,000 available for the project and is waiting to hear back from Prudhoe Community Workshop Trust following the request for match funding.

We have received funding applications from 19 different organisations totalling over £52,000. Last year the Council funded all the applications received, which amounted to almost £17,000, received from 14 different organisations, so interest has most certainly increased.

Recommendations will be brought to the next Ordinary Meeting, to be held on 26th June. If members would like to review the applications received, a full copy is available in the office, otherwise a summary will be received.

Town Council Vacancy – Prudhoe Castle & Eltringham

We have been formally notified that the election has been contested and the statement of persons nominated have been posted. Those standing are Martin Foster and Lee Robinson. A Notice of Poll has been received and posted today.

The election will take place on 4th July.

Town Council Website

An update has been forwarded to all Cllrs for comment.

New Planning Director – Rob Murfin

We have written to the new Planning Director to invite to a future meeting, and also as a follow-up to his PA.

The Haven

Following our recent consultation event about plans for The Haven in Prudhoe, Karbon Homes has informed the Council that they have listened to all the feedback received and have amended their plans as a result. They are now looking to develop six, two-bedroom bungalows on the site which will be available for Affordable Rent instead of two and three-bedroom family homes.

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Karbon will be holding another public consultation meeting in the near future about the new plans and welcome any further feedback. Karbon has advised that they continue to support residents of The Haven in finding a new home that meets their needs.

PCW 1920/012 Planning Matters

- a) **The Council considered the following Planning Applications received since the last meeting: -**

Planning Reference 19/01639/FUL

Lee Nuttall, Holmlea, Highfield Lane, Prudhoe, Northumberland NE42 6EY

Proposed detached garage; double storey extension to property and single extension to the rear.

It was AGREED to support this application.

Planning Reference 19/01639/FUL

Jayne Welch 14 Fair View, Prudhoe Northumberland NE42 6EU

Proposed single-storey rear extension to provide utility space; additional study/bedroom in new raised roof over existing garage.

It was AGREED to support this application

Planning Reference 19/01361/VARYCO

Klara Cozens, 11 Homedale Prudhoe, Northumberland NE42 5AY

Variation of condition 2 (approved plans) pursuant to planning permission to allow design changes.

It was AGREED to support this application.

Planning Application 19/01604/OUT

Albert Errington, Land North of Hagg Farm, Hagg Bank, Northumberland, NE42 5AY

New 3-bed bungalow with detached garage.

It was AGREED to support this application whilst commenting that when the full application is made the Council would want to see that the materials used where stone or stone facing in keeping with the aesthetic appearance of the adjacent properties.

Planning Application 19/01604/OUT

Anneka Anderson 8B Marquis Court, Low Prudhoe, NE42 6PJ

Change of use from B2 to class D1 and A3

It was AGREED to support this application.

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Planning Application 19/01257/FUL

M. Spencer, 2 Stonybank Way, West Mickley NE43 7LP

Proposed demolition of vehicle workshop and construction of two self-contained dwellings.

It was AGREED to OBJECT to this application on the grounds set out in the Tynedale District Local Plan Schedule of Adopted Policies at Policy ED12

Which provides that: -

“Outside the settlements of Hexham, Prudhoe and Haltwhistle a change of use, or redevelopment of existing premises or sites with an employment use to nonemployment uses, will only be permitted where:

such development would not cause or accentuate a significant shortage of land for employment use in the area concerned, both at the present time or in the foreseeable future; or b) the site is no longer appropriate for employment use because; (i) it impinges upon residential amenity; or (ii) it causes highway or traffic problems; or (iii) it creates other adverse environmental effects”

b) It was AGREED to note the Following Planning decisions made by Northumberland County Council: -

19/00549/FUL Cara Cottage, Hallyards Farm, West Mickley, Single storey side extension Planning permission was GRANTED.

19/00996/FUL 4 Tennyson Court Prudhoe, single storey rear extension Planning Permission GRANTED.

19/01066/COU 3b Front Street Prudhoe – Hairdressers to Dog Grooming WITHDRAWN BY APPLICANT

19/00806/FUL 5 Cockshott Dene, Castlefields, Prudhoe Extension over garage to form bedroom Planning Permission was GRANTED

PCW 1920 013 Front Street and Mickley Planters and Hanging Basket Columns

Following discussion on this item and the suggestion that the litter bins in the Town Council's ownership also be included **it was AGREED**

- i) To use surplus funds available to procure a contract for the painting of the black planters on front street, and Mickley and the litterbins and black hanging basket columns AND
- ii) To agree that the Clerk inspects the planters, litterbins and hanging basket columns and issues a quotation request in line with Financial Regulations.

PROPOSED Cllr Bryan Futers

SECONDED Cllr Jennifer McGee

PCW 1920 014 Highfield Fest 2019

Members gave consideration to the previously circulated report of the Clerk, setting out the confirmed activities and costs to date in relation to the Town Council's hosting of Highfield

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Fest. The Clerk advised Members that the most advantageous way that Members could help out at the event would be to seek feedback from the public on the event.

IT was AGREED to receive and note the previously circulated report of the Clerk and it was further **AGREED** that those Members willing to seek public feedback from attendees at the event would contact the Clerk.

PCW 1920 015 Essity Prudhoe Miners Race 2019

Members gave consideration to the previously circulated report of the Clerk, updating Members with regard to the roles and responsibilities of the various personnel identified in the event management plan, stewarding and security arrangements, management of attendee numbers, full details of the road closures and times thereof, details of the health and safety aspects of the race and confirmation that Safety Advisory Group approval had been granted.

IT was AGREED to receive and note the contents of the Clerk's report.

PCW 1920 016 Environmental Tenders 2020 - 2023

It was AGREED that a small group of Councillors comprising of Cllr Jennifer McGee, Cllr Tracy Gilmore, Cllr Angie Scott, Cllr Brenda Grey and Cllr Chris Cuthbert meet to review the current tender specifications for formal floral bedding, hanging baskets, entrance gateways roundabouts and grass cutting with a view to making recommendations to the Council for their consideration prior to commencement of the formal procurement process.

PCW 1920 017 Damage at Highfield Park

Members gave consideration to the photographs and previously circulated report of the Clerk relating to damage to the wet pour safety surfacing at Highfield Park. The Clerk gave a verbal update to Members advising that the quotation sought to repair the damage had been agreed by the Council's insurers and that in light of this, and the fact that the sum involved was under £2000, that an order for the remedial works as endorsed by our insurers had been placed. It was noted that the identity of the person responsible for the damage was known to the police who had visited the individual (a minor) and their parent(s) /responsible adult.

It was AGREED to receive and note the Clerks report and endorse the actions of the Clerk taken with the endorsement of the Council's insurers.

PCW 1920 018 Prudhoe in Bloom

Following some discussion on this matter and an explanation from the Clerk that the financial commitment to the Council would remain the same as last year as agreed within the budget, and that Standing Orders require the Clerk to consult with the Chair of the Council in relation to such expenditure **IT was AGREED** to delegate responsibility for the Prudhoe in Bloom competition to the Clerk, with decisions relating to spending within agreed budget limits to be taken in consultation with the Chair of the Council.

PCW 1920 019 Festive Lights

Following consideration of the previously circulated images of the proposed new lights and the condition schedule and cost of repair and replacement **IT was AGREED: -**

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- a) To replace all remaining 3ft artificial trees angled out from buildings on Front Street (24 in total) with 450mm assorted coloured spheres at a cost of £2,688 **AND**
- b) To agree to replace a number of the 2D snowflakes on existing cross- street festoons with new 3D twinkling bulbs (21 in total) to update the display at a cost of £462 **AND**
- c) **To** agree not to carry out any of the repairs listed in favour of using replacements from stock **AND**
- d) To note that the former Original Factory Shop with stockrooms on the first floor is now Herons with residential property on the first floor and therefore the four wall mounts previously sited here may not be permitted.

PCW 1920 020 EXCLUSION OF THE PRESS AND PUBLIC

It was AGREED to approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following item in accordance with section 68 of the Council's Standing Orders.

PCW 1920 021 Prudhoe East Centre Building Survey

Members gave consideration to the previously circulated tender evaluation schedule setting out the following tenders submitted by the four companies requested to tender for the provision of a building survey of the East Centre Prudhoe.

Surveyor A £2,100

Surveyor B £1,200

Surveyor C £1,875

Surveyor D unable to tender as explained in their submission.

Councillor Glenn Simpson remarked that he thought that the tender evaluation schedule was useful and he indicated that he supported awarding the work to tenderer B and Councillor Jennifer McGee indicated that she too supported awarding the work to tenderer B.

Councillor Tracy Gilmore remarked that she thought that Tenderer A being a larger, established company would be a better option.

Councillor Bryan Futers PROPOSED that the tender be awarded to tenderer A based on their size, experience and reputation.

Councillor Gerry Price SECONDED the proposal made by Councillor Bryan Futers.

Councillor Glenn Simpson clarified that his remarks were not made as a formal proposal.

It was AGREED that the contract for the building survey of The East Centre, Prudhoe, be awarded to Surveyor A – namely Sanderson Weatherall LLP.