



The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

Telephone: (01661) 835487

Email: info@prudhoetowncouncil.gov.uk

Website: www.prudhoetowncouncil.gov.uk

Town Mayor/Chair: Councillor Tracy Gilmore
Clerk to the Council: Sarah Eden

20th June 2019

Dear Sir/Madam

The Ordinary Meeting of Prudhoe Town Council will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, **commencing at 6:30pm on Wednesday 26th June 2019**, and you are summoned to attend. Please note the earlier start time.

This is a public meeting.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me. If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

Sarah Eden
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. The Development of a Community Flood Plan and the potential role of the Town Council** Colin Hall, Community Engagement Officer – Northumberland, Flood Resilience, Environment Agency, in attendance
- 4. DRAFT Minutes of the Ordinary Meeting, held on 29th May 2019** to agree to receive as a true record (enc)ⁱ
- 5. DRAFT Minutes of the Cemetery Committee, held on 5th June 2019** to agree to receive and endorse the actions agreed; *these minutes will be presented for agreement as a true record at the next meeting of the Cemetery Committee* (enc)ⁱⁱ
- 6. DRAFT Minutes of the Planning Contract and Works Committee, held on 12th June 2019** to agree to receive; *these minutes will be presented for agreement as a true record at the next meeting of the PCW's Committee* (enc)ⁱⁱⁱ
- 7. Clerk's Report** to receive the clerk's update on items actioned since the previous meeting (to be tabled)
- 8. County Councillor Reports**

9. Model Publication Scheme to agree to adopt the Model Publication Scheme presented by the Clerk, in accordance with the Freedom of Information Act 2000 and as recommended by the Information Commissioners Office (enc)^{iv}

10. Training and Development Policy to agree to adopt the Training and Development Policy presented by the Clerk to support the Council meeting its aims and objectives (enc)^v

11. Accounts

- a) Monthly Bank Reconciliations – to receive statements 10th May 2019 – 9th June 2019 (enc)^{vi}
- b) Statement of Budget and Expenditure – to receive statement from 1st April 2019 – 20th June 2019 (enc)^{vii}
- c) Endorsement of accounts paid since last meeting, and authorisation of accounts to be paid (to be tabled)

12. Summer Funding Initiative '42 Days of Summer'

- a) To receive a response from Prudhoe Community Workshop Trust (PCWT, trading as Prudhoe Youth Charity Shop) to the Town Council's request for match funding of £13,000 to support the 42 days of summer funding initiative available to Youth Groups providing activities/events for the young people of Prudhoe during the 6-weeks holidays (enc)^{viii}
- b) To receive recommendations for funding in respect of the '42 Days of Summer' applications received, and agree final awards for each group, and to agree to take the £2,135 shortfall required from the Contingency Fund (enc)^{ix}

13. Wise Academies Mixed Academy Trust (MAT) Consultation to agree to respond to consultation exercise that proposes an amendment to the current MAT to expand and include church schools; the consultation ends on Friday 28th June 2019 (enc)^x

14. Prudhoe Youth Project

- a) To agree to receive the report of meeting held on 13th June 2019 (enc)^{xi}
- b) To agree to reconsider the value of asking Ashley Brown (Northumberland Youth Service) to convene a meeting of Youth Groups in the town, in September, in view that Prudhoe Youth Project have now agreed to do the same (enc)^{xii}

15. Reports from outside bodies

- **Prudhoe Community Partnership** – to receive report of **Front Street Working Group** meeting, held on Wednesday 19th June 2019 (enc)^{xiii} and accompanying flier regarding Front Street 2030 Reception at Ginevra (enc)^{xiv}

16. Correspondence and Publications to receive a report on items submitted since the last meeting (to be tabled)

Enclosures

- i Draft Minutes of the Ordinary Meeting, held on 17th April 2019
- ii Draft Report of the Annual General Meeting, including Planning Matters, held on 8th May 2019
- iii Draft Report of the Annual General Meeting, including Planning Matters, held on 8th May 2019
- iv Prudhoe Town Council - Model Publication Scheme
- v Prudhoe Town Council – Training and Development Policy
- vi Bank Reconciliations, 10th May – 9th June 2019
- vii Statement of Budget & Expenditure 1st April 2019 – 20th June 2019
- viii Response from PCWT
- ix Recommendations for funding via '42 Days of Summer' Initiative
- x Wise Academies Consultation Document
- xi Prudhoe Youth Project, Report of meeting, 13th June 2019
- xii Decision of Prudhoe Town Council in May and recent decision of Prudhoe Youth Project
- xiii Front Street Working Group meeting held on 19th June 2019
- xiv Front Street 2030 flier