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Town Mayor/Chair: Councillor Tracy Gilmore  
Clerk to the Council: Sarah Eden

4<sup>th</sup> July 2019

Dear Sir/Madam

The **Planning, Contract and Works Committee Meeting of Prudhoe Town Council** will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, at **7:00pm on Wednesday 10<sup>th</sup> July**, and you are summoned to attend.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack, please contact me.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

*Sarah Eden*  
Town Clerk

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Draft Minutes of the Planning, Contract and Works Committee, held on 12<sup>th</sup> June 2019** (enc<sup>i</sup>) to agree as a true record
4. **Draft Minutes of the Ordinary Meeting, held on 26<sup>th</sup> June 2019** (enc<sup>ii</sup>) to receive draft minutes which will be presented for agreement as a true record at the next Ordinary Meeting
5. **Clerk's Report** to receive Clerk's report on updates since last meeting (to be tabled)
6. **Planning Matters**
  - a) to consider planning applications, including any pre-applications, received since the last meeting (enc<sup>iii</sup>) and agree response to NCC Planning Comments
  - b) to receive recent planning decisions (enc<sup>iv</sup> and to be tabled)
7. **Highfield Fest 2019** a) to receive feedback on the event, b) to agree to convene a post-event meeting with those individuals/groups involved and Cllrs present
8. **Essity Prudhoe Miners Race 2019** to receive a verbal update

## **9. New Graffiti Art in Town Council Bus Shelters**

**a)** to agree that West Northumberland Youth Service in collaboration with John Craggs engage young people to refurbish the graffiti art in the following bus shelters at a cost of £360 per shelter

- i.** Prudhoe Golf Club, West Wylam
- ii.** Prudhoe Waterworld (travelling east)
- iii.** Prudhoe Waterworld (travelling west)
- iv.** Prudhoe Castle (Station bank)

**b)** to agree whether the Town Council wishes to suggest a brief for each bus shelter of if the young people should be given creative freedom (enc)<sup>v</sup>

**10. Waterworld Play Area** to agree to talk to Active Northumberland about the future of this centrally located play area

**11. Wild Flower Areas** to agree that the small group of Councillors looking at the Town Council's Environmental Tenders for Formal Floral Bedding, Gateways and Roundabouts and Grass-cutting include an investigation into possible areas of the town where wildflower areas could be created

**12. Festive Lights** to agree a small group of Councillors to look at the current tender specifications for Festive Lights and make any recommendations prior to initiating the procurement process

**13. Public Toilet provision at Highfield Park over the summer holiday period** to consider providing a serviced single portable toilet and accessible toilet (with changing table) at a cost of £100.80/week, to take into account the needs of all those who use this public space, especially those with children, older people, people with disabilities and visitors (enc)<sup>vi</sup>

## **Enclosures**

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<sup>i</sup> Draft Minutes of PCW's Committee, 8<sup>th</sup> May 2019

<sup>ii</sup> Draft Minutes of the Ordinary Meeting, 30<sup>th</sup> January 2019

<sup>iii</sup> Planning Applications Received

<sup>iv</sup> Planning Decisions Received

<sup>v</sup> Current designs and possible 'new' design remit

<sup>vi</sup> Nixon Costs for serviced single WC and accessible WC