

**Draft Minutes of The Planning Contract and Works Committee held on Wednesday 10th July 2019
held in Committee Room 1 of The Spetchell's Centre at 7.00pm**

PRESENT

Cllr Jennifer McGee (Chair), Cllr Angie Scott, Cllr Chris Cuthbert, Cllr Bryan Futers, Cllr Tracy Gilmore, Councillor Martin Foster, Cllr Ignasious Varghase, Cllr Brenda Grey, Councillor Duncan Couchman, Councillor Gerry Price, Councillor Glenn Simpson, Councillor Carol Stephenson

Also Present: - County Councillor Gordon Stewart; Town Clerk, Administrative Officer

Prior to the Commencement of the formal items of business Councillor Jennifer McGee invited the Mayor to welcome the newly elected Town Councillor for the Castle and Eltringham Ward Councillor Martin Foster to the meeting. The Mayor duly welcomed Councillor Martin Foster.

Councillor Jennifer McGee then paid tribute to the late Eileen Burt who had recently sadly passed away. Councillor Jennifer McGee remarked that Eileen had served on the Town Council for 17 years with a kind heart, and that she would never turn anybody away who needed her advice and assistance.

The Council Meeting rose and held a two minutes silence as a mark of respect to the late former Town Councillor Eileen Burt.

PCW 1920 022 Apologies for Absence

Cllr Andy Gill, Cllr Russ Greig

PCW 1920 023 Declarations of Interest

None received.

PCW 1920 024 Draft Minutes of The Planning Contracts and Works Committee held on 12th June 2019

Following consideration of the previously circulated draft minutes of the meeting

IT was AGREED that the Draft Minutes of the meeting of the Planning Contracts and Works Committee held on 12th June 2019 be confirmed as a true and correct record of the meeting.

PROPOSED Cllr Jennifer McGee **SECONDED** Cllr Bryan Futers

PCW 1920/025 Draft Minutes of the Ordinary Meeting held on 26th June 2019

Following Consideration of the previously circulated draft minutes of the meeting

IT was AGREED that the Draft Minutes of the Ordinary Meeting held on 26th June 2019 be received and the actions agreed endorsed.

PROPOSED Cllr Jennifer McGee **SECONDED** Cllr Bryan Futers

PCW 1920/026 Clerks Report

It was AGREED to RECEIVE the Clerk's report copied below:

Prudhoe East Centre – Survey

Due to a delay in the East Centre survey being received, this matter will be placed on the agenda of the OM at the end of July. It is expected that the agenda item will read as follows:

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To receive a) the Clerk's report which includes analysis of site visit, and b) Prudhoe East Centre Independent Building Survey, and agree whether to issue the 'terms of reference' for a Consultant to undertake a Feasibility Study for the Future use of Prudhoe East Centre.

To agree to update Northumberland County Council Strategic Estates and West Northumberland Youth Service of the Town Council's agreed next steps with regards Prudhoe East Centre.

At the meeting, the Council could either:

Agree to issue ...

Agree not to issue...

If members wish to make an amendment to the above, this will need to be written and handed to the Chair. Please remember that as per standing orders an amendment shall be either; (i) To leave out words, (ii) To leave out words and insert others, (iii) To insert or add words. Also, that an amendment shall not have the effect of negating the resolution before the Council.

The meeting could also agree, as always and permitted by Standing Orders as a motion moved without notice, to refer to another committee and/or to adjourn the debate.

Bus Shelters

Mickley - The shelter is in place now and the seat will be installed this week.

Beaumont Way – County Cllr Ken Stow has agreed to contribute £2,000 of his Small Scheme Funding, once approved by Reuben Morgan at NCC the order will be placed. The cost of the shelter is £3,661 so our net contribution will be £1,661.

Town Council Website

Officers were introduced to the mechanics behind the website last Wednesday, which seems very straight forward. Much of the information from the existing website has not been copied across yet, so this is currently being carried out prior to final tweaks being made by the Clerk.

42 Days of Summer Funding

All groups have been advised of their success or otherwise in respect of funding and have been given guidance in regards advertising the scheme. The details have been published on the town council website and Facebook page and has been widely shared and liked. The Council has received some negative feedback from Happy Faces and Greenshift Education which will be brought to the Ordinary Meeting so a formal response can be offered.

Prudhoe Neighbourhood Management Meeting – Thursday 11th July 2019

Attendance has been confirmed by:

Cllr Gordon Stewart

Geoff Cant

Cllr Anne Dale

George Hepburn

Kathie Keadie

David Hunt

Cllr Ken Stow

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An email reminder has been sent.

PCW 1920/027 Planning Matters

- a) **The Council considered the following Planning Applications received since the last meeting: -**

Planning Reference 19/01924/FUL –

Proposal - Construction of detached garage at the rear

3 Sandyford Avenue, Prudhoe

Applicant Mr Frank Ryan

It was AGREED to SUPPORT this application.

Planning Reference 19/01567/VARYCO-

Proposal- Variation of condition 2 (approved Plans) pursuant to planning application number 14/04160/FUL in order to substitute house types and alter the extent of the adoptable highway.

Former Prudhoe Hospital, Hospital Drive, Prudhoe

It was AGREED that the Council neither object to, nor support the application but that the observation be made that Prudhoe Town Council do not think that the changes proposed meet the housing need situation in Prudhoe.

Planning Reference 19/01642/FUL -

Proposal- Change of use to a Forest School

Dukeshagg Wood U8118 Road to Dukeshagg Farm, Prudhoe

It was AGREED to SUPPORT this application

Planning Reference 19/01638/ADE

Proposal 3no illuminated petrol canopy panels with logo, 1no non illuminated canopy panel and 1 no non illuminated parking sign

Coop Food West Wylam Garage, Prudhoe

It was AGREED to SUPPORT this application

- b) **It was AGREED to note the following Planning decisions made by Northumberland County Council**

8A Front Street, Prudhoe – variation of condition 2 pursuant to planning permission 18/04526/FUL in order to restructure Front Street elevation and internal ground floor works and the insertion of AOV ventilation systems to comply with Building Regulations (amended).

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PCW 1920/028 Highfield Fest 2019

The Town Clerk and Members present at the event said that the feedback that they had received on the day had been very positive and that the scooter event was excellent, the inflatables had been missed, but the weather was completely out with the Town Council's control and safety was our paramount concern.

It was AGREED that a post event meeting would be convened with all of the individuals /groups and Councillors who were present at the event.

PCW 1920/029 Essity Prudhoe Miners Race 2019

The Town Clerk gave a verbal update on the progress of the race planning, advising that the course had been properly measured, the Tee-shirts were designed, and that over 100 entries had been received thus far. The meeting was advised that "on the day" entries would not be permitted.

It was AGREED to receive the verbal update of the Town Clerk.

PCW 1920/030 New Graffiti Art in Town Council Bus Shelters

Following consideration of the previously circulated report of the Town Clerk in relation to this matter

It was AGREED

- a) That West Northumberland Youth Service in collaboration with the artist John Craggs engage young people to refurbish the graffiti art in the following bus shelters at a cost of £360 per shelter
 - i) Prudhoe Golf Club, West Wylam
 - ii) Prudhoe Waterworld (Travelling East)
 - iii) Prudhoe Waterworld (Travelling West)
 - iv) Prudhoe Castle(Station Bank)

- b) That the young people and the artist John Craggs be given freedom of expression within a local context in each bus shelter.

PCW 1920/031 Waterworld Play Area

Following discussion about the Waterworld Play area that had recently been closed as a result of the poor safety surfacing, and input to the discussion from Councillor Jennifer McGee, County Councillor Gordon Stewart and the Town Clerk

It was AGREED that the Town Council enter into discussion with Active Northumberland, namely Geoff Cant and Kath Keedy to discuss the future of this popular, centrally located Play Area.

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PCW 1920/032 Wild Flower Areas

Following discussion about the good examples of Wild Flower planting schemes in the region, **it was AGREED** that the small group of Councillors previously established to look at the Town Council's Environmental Tenders for Formal Floral Bedding, Gateways, Roundabouts and grass cutting include an investigation into possible areas of the town where wildflower areas could be created.

PCW 1920/033 Festive Lights

It was AGREED that Councillors Andy Gill, Jennifer McGee, Tracy Gilmore, Bryan Futers and Gerry Price meet to consider the current tender specifications for the provision of Festive Lights and make any recommendations back to this Committee prior to initiating the procurement process.

PCW 1920/034 Public Toilet Provision at Highfield Park over the Summer Holiday Period.

Following consideration of the previously circulated report of the Town Clerk in relation to the cost of providing a serviced portable toilet and accessible toilet with changing table within Highfield Park during the Summer Holidays to encourage better use of the Park by children, older people, people with disabilities and visitors to the town, **It was AGREED** to hire one standard toilet and one accessible toilet with baby changing facilities for use in Highfield Park for the duration of the School Summer Holidays.