



## **Guide for Parish Clerks and Parish Candidates Becoming a Candidate – The Nomination Process**

**Election of Parish Councillors – Thursday 6 May 2021**

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# 1. Introduction

## 1.1 Overview

This guide is produced by the Returning Officer (RO) for Northumberland County Council. It provides practical advice on the electoral processes relating to nominations (RO is responsible for) and co-option procedures (parish is responsible for) for Parish Clerks and anyone who wants to stand as a candidate at the local council elections.

The guide should not be relied on as legally definitive as the RO does not accept responsibility for any errors or omissions, or any loss arising from them. If you are in any doubt about a particular point, you are strongly recommended to seek legal advice. Further guidance can be found at:

[www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)  
[www.nalc.gov.uk](http://www.nalc.gov.uk)

The ordinary parish elections (along with the county council elections) are scheduled to be held on 6 May 2021, when all seats are offered for election. HM Parliament has also legislated that the Police and Crime Commissioner election scheduled for May 2020, will now also take place on 6 May 2021.

Existing councillors will remain in post until they all officially retire together on the fourth day after the next ordinary election and the newly elected councillors come into office on the day on which their predecessors retire. (*The computation of time counts calendar days but excludes Saturday, Sunday and bank holidays*).

Any existing parish councillor who would like to continue to be a councillor must first seek re-election by completing and submitting the statutory nomination paper to the RO.

Electoral law sets out deadlines by which certain actions must be taken during the election period. The election timetable which includes all the deadlines are shown in Section 3 below.

## 1.2 Statutory references

The law governing these elections is set out principally in the Local Elections (Parishes and Communities) (England and Wales) Rules 2006.

These provisions and other legislation about the conduct of elections can be viewed at [www.legislation.gov.uk](http://www.legislation.gov.uk). Please note that all of these statutory provisions have been amended substantially since they came into effect and in some instances the online version may not be up to date.

## **2.**

### **Roles and responsibilities**

#### **2.1**

##### **The Returning Officer (RO)**

The RO for all elections in Northumberland is Kelly Angus, who is also the Registration Officer, responsible for maintaining the register of electors and the absent voters' lists.

#### **2.2**

##### **Deputy Returning Officers (DRO's)**

To help with the conduct of the election, the RO will appoint a number of Deputy Returning Officers (DRO's) at the local election to receive candidate nomination papers. While a DRO acts with the authority of the RO, any decision to reject a nomination paper will be taken by the RO.

#### **2.3**

##### **The Electoral Commission**

The Electoral Commission is an independent body set up by the UK Parliament. They regulate party and election finance and set standards for well-run elections. They are also responsible for promoting electoral registration, providing information for voters and producing guidance for candidates and parties standing for election.

The Commission guidance gives detailed advice on potential candidates standing for election, so that they can be confident they meet all of the requirements which cover the qualifications and disqualifications.

Candidates at local government elections must follow rules about how much they can spend, who they can accept donations from, and what they must report after the election. Failure to follow these rules could lead to you committing an offence and losing your seat, if elected.

Their Commission contact details are as follows:

The Electoral Commission

3 Bunhill Row

London

EC1Y 8YZ

[www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)

Telephone 020 7271 0500

Email: [info@electoralcommission.org.uk](mailto:info@electoralcommission.org.uk)

### 3. Statutory notices

Throughout the election period, there are several statutory notices that must be published by the RO within each electoral area. Given the geographic scale of the county and the number of parishes contained within its boundaries, we seek the support of parish clerks by publishing/displaying these notices within their area. Your support in this respect is appreciated.

### 4. Timetable

STATUTORY EVENT		TIME	DATE
Publication of notice of election (Nominations accepted from this date)	-25		29 March
Deadline for delivery of nomination papers	-19	4pm	8 April
Deadline for notice in writing of appointment of County election agent <b>(N/A to Parish)</b>	-19	4pm	8 April
Deadline for withdrawal from nomination	-19	4pm	8 April
Deadline for publication of statement of persons nominated	-18	4pm	9 April
Last day to register to vote	-12		19 April
Deadline for new postal vote applications and cancellation/amendment of existing postal and proxy applications	-11	5pm	20 April
Deadline publication of notice of poll	-6		27 April
Deadline for proxy applications (not proxy postal or emergency proxy)	-6	5pm	27 April
First day to apply for an emergency proxy <b>(Emergency must have occurred from today after 5pm)</b>	-6	After 5pm	27 April
Deadline for polling and counting agents	-5		28 April
First day to apply for a replacement due to a lost postal vote	-4		29 April
Polling day	0	7pm – 10pm	6 May

Deadline for Emergency proxy applications	0	5pm Polling day	6 May
Deadline to apply for a replacement for spoilt or lost postal vote	0	5pm	6 May
Deadline for the receipt of application to alter the register due to clerical error or by notice of the court following registration appeal	0	9pm	6 May
Deadline for return of <b>Parish</b> expenses <b>from ALL candidates, even if NIL!</b> Of the declaration of result of election – unless last day falls on weekend/bank holiday – day moves to following day	+28		3 June
Deadline for return of <b>County</b> expenses <b>from ALL candidates, even if NIL!</b> Of the declaration of result of election – unless last day falls on weekend/bank holiday – day moves to following day	+35		10 June

INTERNAL EVENT	DATE	TIME	VENUE
Nomination briefing for Parish Clerks	Tuesday 2 March	6pm	Virtual
Post nomination Parish Clerks briefing	Wednesday 14 April	6pm	Virtual
Postal vote opening	Tuesday 27 April (County votes only)	10am	Blyth Sports Centre Bolam Park Blyth NE24 5BT
	Wednesday 28 April (Parish votes only)	10am	
	Thursday 29 April	10am	
	Friday 30 April	10am	
	Tuesday 4 May	10am	
	Wednesday 5 May	10am	
	Thursday 6 May	10am and 7pm	
Verification of ballot boxes	Thursday 6 May (All)	10pm	Blyth Sports Centre Bolam Park Blyth NE24 5BT
Counting of votes	Thursday 6 May (County votes)	11pm	Blyth Sports Centre Bolam Park Blyth NE24 5BT
	Friday 7 May (PCC votes)	10am	
	Parishes	To confirm	
	Hexham NPR	To confirm	

## 5.

### The nomination process

#### 5.1

##### Nomination pack

Paper copies will be available from **1 March 2021** and can be posted out or collected from County Hall, Morpeth. Blank forms will also be made available electronically by contacting the Elections Office. Nomination forms can also be downloaded to print from the Electoral Commissions website.

#### 5.2

##### Register of Electors

A copy of the current relevant register of electors is available on written request from **1 March 2021**. You must ensure that you use the correct register to obtain information for nomination forms as older versions may not have the correct details and could invalidate a nomination. The register will be supplied on the understanding that it will only be used for electoral purposes and that its content will not be supplied or disclosed to any third party or used for any other purpose. Any person doing so will be personally liable to a fine if this rule is contravened.

#### 5.3

##### Appointment for an informal nomination paper check

An informal check of nominations is strongly advised before formal submission. Appointments for an informal check and submission of nominations can be made by contacting the elections office from **1 March 2021**. Each form should take about 10 minutes to check and process, although arising issues could slow this down.

**Parish Clerks should be encouraged to co-ordinate nominations to ensure that they have sufficient nominations to form a quorum or avoid having an election in one ward and insufficient candidates in another. There is a quorum checker at section 21 of this guidance to assist.**

#### 5.4

##### Delivery of completed nomination papers

The publication of the notice of election will open up the nomination period for checking and receiving nominations. Nomination papers should be submitted in good time and not later than the statutory deadline, to the place and times fixed by the RO as set out in the notice.

**Nomination papers must, by law, be hand delivered to the RO although not necessarily just by the candidate. An individual may submit forms on behalf of other individuals. There is however no provision for the submission of nomination papers electronically or by post.**

<b>INFORMAL CHECK &amp; SUBMISSION OF NOMINATION PAPERS (Monday to Friday, excluding any bank holidays)</b>			
<b>Area</b>	<b>Venue</b>	<b>Dates</b>	<b>Times</b>
Alnwick (Parish Nominations only)	Council Offices Greenwell Lane Greenwell Road Alnwick NE66 1HB	29 March 30 March 31 March 1 April 6 April 7 April	9am – 4pm
Berwick (Parish Nominations only)	Northumberland Information Centre Berwick Library Walkergate Berwick upon Tweed TD15 1DB	29 March 30 March 31 March 1 April 6 April 7 April	9am – 4pm
Hexham (Parish Nominations only)	Northumberland Information Centre Queens Hall Beaumont Street Hexham NE46 3LS	29 March 30 March 31 March 1 April 6 April 7 April	9am – 4pm
Morpeth (Parish & County Nominations)	County Hall Morpeth NE61 2EF	29 March 30 March 31 March 1 April 6 April 7 April 8 April	9am – 4pm

## 6.

### Qualifications to be a councillor

#### 6.1

Before starting the process of standing for election, potential candidates need to be confident that they meet all of the requirements and should read the comprehensive guidance for candidates provided by the Electoral Commission - [www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)

**Candidates who need advice on standing should seek their own legal advice or contact the Electoral Commission for assistance. The RO will not be able to confirm whether or not you are disqualified.**

#### 6.2

You must:

- Be at least 18 years old.
- Be a British citizen, an eligible Commonwealth citizen or a citizen of any member of state of the European Union, and

meet at least one of the following qualifications:

- You are, and will continue to be on the electoral register for the parish

in which you wish to stand, from the day of your nomination and throughout your term of office. **Unlike the other qualifications that must only be satisfied on the day of your nomination and on polling day, this is an on-going qualification. It is recommended that if you meet any of the other qualifications as well, this is indicated on your consent to nomination.**

- You have occupied as owner or tenant land or premises in the parish area during the whole of the 12 months before the day of your nomination and the day of election.
- Your main or only place of work during the 12 months prior to the day of nomination and the day of election has been in the parish area.
- You have lived in the parish area or within 4.8 kilometres (3 miles) of it during the whole of the 12 months before the day of your nomination and the day of election.

### 6.3

#### Disqualifications

The full range of disqualifications is complex. It is the candidate's responsibility to check that they are not disqualified before submitting nomination papers. You cannot be a candidate if at the time of your nomination and on polling day if you:

- Are employed by or hold a paid office under the parish council (including joint boards or committees). The disqualification on the basis of being a paid officer or employee does not apply to the office of chairman, vice-chairman of the parish.
- Are subject to bankruptcy restrictions.
- Have been sentenced to a term of imprisonment of 3 months or more during the five years before polling day.
- Have been disqualified under the Representation of the People Act 1983.

## 7.

### Nominations

#### 7.1

Standing for election in more than one parish council

<b>Provided you are qualified you can stand for election in different parishes. If however, the parish is warded you cannot submit nomination papers for more than one ward in the same parish.</b>
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## 7.2

### Delivery of nominations

To become nominated as a candidate, legislation requires that the following must be delivered by hand and cannot be submitted by post, fax or electronically. The original version of each completed paper must be submitted, including the certificate of authorisation (if standing on behalf of a registered political party). Anyone can complete the delivery.

- Nomination paper
- Home address form
- Consent to nomination

## 7.3

### Nomination form

The form must contain:

- **Your full name.** This means your surname and other names in full. Using initials could lead to your nomination paper being rejected. Do not include prefixes as part of your name (Mr, Mrs, Dr, Cllr).
- **Signatures of two registered electors** (proposer and seconder). The form must be signed by two electors on the electoral register in the parish for which you are seeking election, or if the parish is warded, the parish ward for which you are seeking election.

Proposers and Seconders can support as many candidates as there are vacancies to be filled in the parish or ward if the parish is warded. (If a parish has five councillors, a person may not subscribe for more than five nomination papers and if they do the sixth nomination paper received will be invalid.

“Elector” means a person who is registered in the register of local government electors for the electoral area on the last date for the publication of the notice of election, and would include a person shown as below voting age (but only if) it appears from the register that they will be of voting age on polling day.

- **The elector numbers of the proposer and seconder.** This is the polling district letters and elector number (example below). Parish Clerks normally hold an up to date copy of the register of electors to obtain elector numbers. Alternatively, a copy of the relevant register of electors is available on request (*see Register of electors 5.2*).

Elector Number	
Polling District	Number ( <i>electors number on register</i> )
WTA1	56

- **Commonly used surname or forename.** This is optional and can be left blank. If you use a name that is different from any forename or surname that you have, and you wish this to appear on the ballot paper and notices you can give this. For example:

<b>Full name = Stephen Peter Smith</b>	
Stephen Smith	Not allowed
Peter Smith	Not allowed
Steve Smith	Allowed
Pete Smith	Allowed

- **A description.** The description of a candidate is optional and can be left blank. If you want the word “Independent” to appear on the ballot paper, you need to state this on the nomination form. Alternatively, you may give a description of no more than 6 words in length. It must not associate you with a registered political party unless authorised by them.
- If you wish to stand as a party candidate, you will need to submit the following with your nomination:
- Certificate of authorisation, signed by an authorised officer of the registered political party, allowing the use of the party name or registered description on the ballot paper. (Please note that the party name or description as given on the nomination form must match exactly with that registered with the Electoral Commission).
- Request to use the party emblem signed by the candidate. If the party has more than one registered emblem, the candidate should specify which one to use.

A candidate standing on behalf of more than one registered party may use a joint description registered with the Electoral Commission and will need to submit a certificate of authorisation issued by each of the parties.

**A contact telephone and email address should be provided on the reverse of your nomination paper.**

**8.**

### **Home address form**

Legislation removing the requirement for candidates to have their home address published on the statement of persons nominated, notice of poll and ballot paper now applies to all local government elections.

**Part 1-** must be completed by all candidates and include:

- Your full name
- Your home address in full
- Your qualifying address in full, or where you have declared on your consent to nomination that you meet more than one qualification, your qualifying addresses in full.
- The full name and home address of the person attesting the form – **this must be the same person who signs your consent to nomination.**

- Signed and dated by you

**Part 2** - this part is optional and should only be completed if you do not wish your home address to appear on the statement of persons nominated, notice of poll and ballot paper.

- If your home address is in the county, complete the relevant area as **“Northumberland”**
- If you live outside the county, the name of the relevant area in which your home address is situated
- If you live outside the UK, the name of the country in which your home address is situated.
- Signed and dated by you

## 9.

### Consent to nomination

You must formally consent to your nomination in writing by completing a consent to nomination form. The consent must:

- Include your date of birth.
- State that you are qualified, and you meet at least one or more of the qualifications for standing.
- Be signed and dated by the candidate no earlier than 1 calendar month of close of nominations.
- Include a witness signature and their full name (there are no restrictions on who can be a witness). **The same witness’s full name and address must also be provided on the home address form.**
- Include a copy of the extracts from section 80 of the Local Government Act 1972 and section 34 of the Localism Act 2011.

## 10.

### Appointment of Election Agent

#### 10.1

There are no Election Agents at parish elections.

## 11.

### Withdrawal of nomination

#### 11.1

A validly nominated candidate may withdraw their candidature by notice of withdrawal, signed by them and witnessed by one other person and delivered to the RO.

**The deadline for withdrawal is now the same day as the close of nominations. There is no option for withdrawal beyond the close of nominations and the statement of persons nominated and any notice of poll will be published on this basis.**

#### 11.2

A candidate who is validly nominated for more than one ward of the same parish must withdraw their candidature in all those wards except one, and if they do not so withdraw, they shall be deemed to have withdrawn from their candidature in all those wards.

## 12.

### Notice of validity

#### 12.1

After the nomination paper has been formally received and checked, the RO will send a notice of their decision that the nomination is valid or invalid to the candidate at their home address.

## 13.

### Other agents

#### 13.1

You may appoint agents to observe the following (*see Timetable in section four for deadlines when names and addresses need to be delivered to the RO*) –

- **Opening of postal votes** – The RO will give information on where and when the opening of postal vote envelopes will take place and the maximum number of postal voting agents that can be appointed to observe.
- **The poll** – Whilst it is not usual for a parish election, a candidate may, if they wish, appoint polling agents to detect personation at a polling station. The number of agents who may be appointed to any particular polling station is limited to four. Only one polling agent for each candidate can be present in a polling station at any time. A polling agent can be appointed to attend multiple polling stations.
- **The count** - The RO will give information on the maximum number of counting agents that can be appointed for the verification and counting of votes.

## 14.

### Election spending and donations

#### 14.1

The regulated period begins on the day after the date a candidate officially becomes a candidate and ends on polling day.

The earliest date a person officially becomes a candidate is the last date for publication of the notice of election. A person becomes a candidate on this date if they or others have already announced the intention to stand.

If the intention to stand has not been announced by the last date for publication of the notice of election, they become a candidate on the earlier date of:

- The date of intention to stand is announced
- The date when nomination papers are submitted

#### 14.2

<b>The Returning Officer is unable to advise on candidate spending. Full guidance is provided by the Electoral Commission.</b>
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## **15.**

### **Uncontested elections**

#### **15.1**

At the close of nominations and withdrawals, if the number of candidates does not exceed the number of councillors to be elected, they will be declared to be elected unopposed. The RO will issue the parish clerk with a notice to inform them of the outcome of the uncontested election(s). This will provide the names and addresses (if given) of the new parish councillors.

## **16.**

### **Contested elections**

#### **16.1**

Where there are too many candidates this will require an election to be held on the same day on the same day as the county elections. A further communication will be sent out nearer to the time.

## **17.**

### **Quorate parishes – co-option required**

#### **17.1**

Following the day of election, if the parish has a quorum, then it may co-opt to full capacity as soon as practicable to the remaining vacancies. This process should start at the first meeting following the day of election (which should not be held until the new councillors take office, 4 days after the poll). These co-options can take place without the need to publish a notice of vacancy as this is already covered by the original notice of election. NALC issues guidance on good practice for this.

## **18.**

### **Inquorate parishes – further election required**

#### **18.1**

Any parish council not achieving a quorum following an uncontested election will not be able to co-opt and will face a further election within 35 days of the first polling day to fill any remaining vacant seats. Such parishes will be liable for the full cost of further elections, even if these do not contest. There is no statutory limit for the number of further polls that must be held, though the county council can intervene and appoint interim councillors to fill the vacancies. This will be judged on a case by case basis, but two re-runs is considered to be a reasonable minimum.

## **19.**

### **Return of election expenses**

#### **19.1**

At the end of the election period, all candidates in contested and uncontested elections, whether elected or not **must** submit to the Proper Officer of the County Council, (via the Elections Office), a candidates spending return (Return of Election Expenses) within 28 calendar days of the declaration of result. The form must be accompanied by a signed

declaration by the candidate to verify the return. If a candidate has been elected but the spending return and/or declaration has not been submitted by the deadline they are barred from sitting or voting and can be subject to a forfeit or fine of £50 per day if they do so.

**Where candidates have not incurred any expenditure, a nil return is required by law. Failure to submit a spending return or declaration by the deadline without an authorised excuse is a criminal offence.**

**The Returning Officers role is to only act as a repository for expenses so that members of the public can inspect them. They are not able to offer any advice on their completion.**

## **20.**

### **Declaration of Acceptance of Office and Declaration of Interest**

#### **20.1**

All newly elected councillors will be contacted by their parish clerk who will advise you of the date of the first meeting and arrange for you to complete the following documents: -

#### **20.2**

**Acceptance of office** - Signed by each councillor and attested by the parish clerk before or at the first meeting of the parish council after their election or co-option. This declaration must be kept by the parish clerk. Failure to make the declaration results in a vacancy, unless the parish council agrees at its first meeting to permit the making of the declaration at a later date.

#### **20.3**

**Declaration of interest** - All elected councillors must register their “interests” with the parish clerk within 28 days of their election and copies sent to the Monitoring Officer at County Hall. The declarations are recorded publicly. Failure to complete this form within the prescribed timescale is a criminal offence.

## 21.

## Parish quorum checker for Parish Clerks (Updated for 2021 elections)

	PARISH	WARD	MEMBERS PER WARD	MEMBERS PER PARISH	QUORUM
P1	ACKLINGTON			10	4
P2	ACOMB			7	3
P3	ADDERSTONE WITH LUCKER			6	3
P4	AKELD			6	3
P5	ALLENDAL			13	5
P6	ALNHAM			3	Grouped (4)
P7	ALNMOUTH			10	4
P8	<b>ALNWICK</b> (Town status)	ALNWICK CASTLE	8	18	6
		ALNWICK CLAYPORT	5		
		ALNWICK HOTSPUR	5		
P9	ALWINTON			5	3
P10	<b>AMBLE</b> (Town status)	AMBLE CENTRAL	3	9	3
		AMBLE EAST	3		
		AMBLE WEST	3		
P11	<b>ANCROFT</b>	ANCROFT	3	11	4
		CHESWICK	3		
		SCREMERSTON	5		
P12	<b>ASHINGTON</b> (Town status)	ASHINGTON CENTRAL	3	18	6
		BOTHAL	3		
		COLLEGE	3		
		HAYDON	3		
		HIRST	3		
		SEATON	3		
P13	<b>BAMBURGH</b>	BAMBURGH	5	6	3
		BUDLE	1		
P14	BARDON MILL			8	3
P15	BAVINGTON			6	3
P16	BEADNELL			7	3
P17	BELFORD			9	3
P18	BELLINGHAM			9	3
P19	BELSAY			6	3
P20	<b>BERWICK UPON TWEED</b> (Town status)	CASTLE	3	16	6
		GROVE	3		
		LOWER SPITTAL	2		
		MAGDALENE	2		
		ST BOISIL	3		
		STADIUM	1		
		UPPER SPITTAL	2		
P21	BEWICK			6	3
P22	BIDDLESTONE			4	Grouped (4)
P23	BIRTLEY			6	3
P24	BLANCHLAND			5	3
P25	<b>BLYTH</b> (Town status)	COWPEN	2	16	6
		CROFT	2		
		ISABELLA	2		
		KITTY BREWSTER	2		
		NEWSHAM	2		
		PLESSEY	2		
		SOUTH BLYTH	2		
		WENSLEYDALE	2		
P26	BOWSDEN			6	3
P27	BRANXTON			5	3
P28	BRINKBURN			5	Grouped (3)

P29	BROOMHAUGH AND RIDING			9	3
P30	BYWELL			6	3
P31	CALLALY			2	Grouped (4)
P32	CAPHEATON			5	3
P33	CARHAM			8	3
P34	<b>CHATTON**</b>	CHATTON	6	9	Grouped (5)
		HETTON	3		
P35	CHILLINGHAM			2	Grouped (5)
P36	CHOLLERTON			8	3
P37	<b>CHOPPINGTON</b>	CHOPPINGTON	3	9	3
		STAKEFORD	3		
		WEST SLEEKBURN	2		
		WILLOWS	1		
P38	COANWOOD			7	3
P39	CORBRIDGE			11	4
P40	CORNHILL ON TWEED			7	3
P41	CORSENSIDE			7	3
P42	<b>CRAMLINGTON</b> (Town status)	CRAMLINGTON EAST	2	12	4
		CRAMLINGTON EASTFIELD	2		
		CRAMLINGTON NORTH	2		
		CRAMLINGTON SOUTH EAST	2		
		CRAMLINGTON VILLAGE	2		
		CRAMLINGTON WEST	2		
P43	CRASTER			10	4
P44	CRESSWELL			7	3
P45	DENWICK			9	3
P46	DODDINGTON			6	3
P47	<b>DUDDO</b>	DUDDO	3	5	3
		TWIZEL	2		
P48	EARLE			6	3
P49	<b>EAST BEDLINGTON</b>	BEDLINGTON EAST	6	11	4
		SLEEKBURN	5		
P50	<b>EAST CHEVINGTON</b>	EAST CHEVINGTON COASTAL	2	10	4
		EAST CHEVINGTON TOWN	8		
P51	EDLINGHAM			10	4
P52	EGLINGHAM			10	4
P53	ELLINGHAM			6	3
P54	ELLINGTON AND LINTON			12	4
P55	ELSDON			5	3
P56	EMBLETON			10	4
P57	EWART			6	3
P58	FALSTONE			6	3
P59	FEATHERSTONE			6	3
P60	FELTON			10	4
P61	FORD			9	3
P62	GLANTON			10	4
P63	GREENHEAD			7	3
P64	HALTWHISTLE (Town status)			12	4
P65	HARBOTTLE			5	3
P66	HARTBURN			6	3
P67	HARTLEYBURN			7	3
P68	HAUXLEY			6	3
P69	HAYDON			11	4



P70	HEALEY			5	3
P71	HEBRON			6	3
P72	HEDDON ON THE WALL			9	3
P73	HEDGELEY			10	4
P74	HEDLEY			6	3
P75	HENSHAW			7	3
P76	HEPPLE			5	3
P77	<b>HEPSCOTT</b>	HEPSCOTT	5	7	3
		HEPSCOTT STOBHILL MANOR	2		
P78	HESLEYHURST			2	Grouped (3)
P79	<b>HEXHAM</b> (Town status)	GILESGATE	5	14	5
		LEAZES	4		
		PRIESTPOPPLE	5		
P80	HEXHAMSHIRE			10	4
P81	HOLLINGHILL			4	Grouped (3)
P82	HOLY ISLAND			5	3
P83	<b>HORNCLIFFE</b>	HORNCLIFFE	5	8	3
		LOANEND	3		
P84	HORSLEY			6	3
P85	HUMSHAUGH			7	3
P86	ILDERTON			3	Grouped (3)
P87	INGRAM			6	3
P88	KIELDER			6	3
P89	KILHAM			6	3
P90	KIRKNEWTON			6	3
P91	KIRKWHELPINGTON			6	3
P92	KNARSDALE WITH KIRKHAUGH			7	3
P93	<b>KYLOE</b>	BERRINGTON	1	7	3
		KYLOE	6		
P94	LESBURY			10	4
P95	LILBURN			3	Grouped (5)
P96	LONGFRAMLINGTON			7	3
P97	LONGHIRST			7	3
P98	LONGHORSLEY			7	3
P99	<b>LONGHOUGHTON</b>	BOULMER	2	10	4
		HOWICK	2		
		LONGHOUGHTON	6		
P100	LOWICK			9	3
P101	LYNEMOUTH			12	4
P102	<b>MATFEN</b>	1	3	6	3
		2	3		
P103	MELDON			9	3
P104	MELKRIDGE			5	3
P105	MILFIELD			5	3
P106	MITFORD			6	3
P107	<b>MORPETH</b> (Town parish)	MORPETH KIRKHILL	5	15	5
		MORPETH NORTH	5		
		MORPETH STOBHILL	5		
P108	NETHERTON			6	Grouped (4)
P109	NETHERWITTON			6	3
P110	<b>NEWBIGGIN BY THE SEA</b> (Town status)	NEWBIGGIN EAST	2	8	3
		NEWBIGGIN NORTH	2		
		NEWBIGGIN SOUTH	2		
		NEWBIGGIN WEST	2		
P111	NEWBROUGH			7	3
P112	NEWTON BY THE SEA			8	3
P113	NEWTON ON THE MOOR & SWARLAND			10	4

P114	NORHAM			7	3
P115	NORTH SUNDERLAND			12	4
P116	NUNNYKIRK			5	3
P117	ORD			9	3
P118	OTTERBURN			6	3
P119	OVINGHAM			8	3
P120	OVINGTON			5	3
P121	PEGSWOOD			9	3
P122	PLENMELLER WITH WHITFIELD			7	3
P123	<b>PONTELAND</b> (Town status)	PONTELAND EAST	3	12	4
		PONTELAND NORTH	3		
		PONTELAND SOUTH	3		
		PONTELAND WEST	3		
P124	<b>PRUDHOE</b> (Town status)	CASTLE AND ELTRINGHAM	3	15	5
		CASTLEFIELDS AND LOW PRUDHOE	2		
		MICKLEY	1		
		PRUDHOE HALL	3		
		PRUDHOE WEST AND HALFWAY	3		
		WEST WYLAM	3		
P125	RENNINGTON			10	4
P126	<b>ROCHESTER</b>	BYRNESS	4	8	3
		ROCHESTER	4		
P127	RODDAM			2	Grouped (3)
P128	ROTHBURY			9	3
P129	ROTHLEY			4	Grouped (3)
P130	SANDHOE			5	3
P131	<b>SEATON VALLEY</b>	HARTLEY	3	9	3
		HOLYWELL	3		
		SEGHILL WITH SEATON DELAVAL	3		
P132	SHILBOTTLE			10	4
P133	SHORESWOOD			5	3
P134	<b>SHOTLEY LOW QUARTER</b>	SHOTLEY LOW QUARTER	5	7	3
		WHITTONSTALL	2		
P135	SIMONBURN			6	3
P136	SLALEY			6	3
P137	SNITTER			5	3
P138	<b>STAMFORDHAM</b>	1	1	7	3
		2	3		
		3	3		
P139	STANNINGTON			8	3
P140	STOCKSFIELD			12	4
P141	<b>TARSET AND GREYSTEAD</b>	GREYSTEAD	3	8	3
		TARSET	5		
P142	THIRLWALL			5	3
P143	THIRSTON			6	3
P144	THROPTON			5	3
P145	TOGSTON			7	3
P146	<b>TRITLINGTON &amp; WEST CHEVINGTON</b>	TRITLINGTON	5	7	3
		WEST CHEVINGTON	2		
P147	ULGHAM			5	3
P148	WALL			6	3
P149	WALLINGTON DEMESNE			9	3
P150	WARDEN			8	3
P151	<b>WARK</b>	STONEHAUGH	2	7	3
		WARK	5		
P152	WARKWORTH			10	4
P153	WEST ALLEN			5	3
P154	<b>WEST BEDLINGTON</b> (Town status)	BEDLINGTON CENTRAL	4	9	3

		BEDLINGTON WEST	4		
		PARK ROAD	1		
P155	WHALTON			6	3
P156	WHITTINGHAM			7	Grouped (4)
P157	WHITTINGTON			6	3
P158	WHITTON & TOSSON			5	3
P159	WIDDRINGTON STATION & STOBWOOD	STOBWOOD	2	7	3
		WIDDRINGTON STATION	5		
P160	WIDDRINGTON VILLAGE			8	3
P161	WOOLER			10	4
P162	WYLAM			8	3

GROUPED PARISHES			
GROUPED PARISHES	MEMBERS PER PARISH	MEMBERS PER GROUPING	QUORUM FOR GROUPING
<b>(Unconfirmed Group Name)</b> Alnham Callaly Whittingham	3 2 7	12	4
<b>The Parish Council of Biddlestone and Netherton</b> Biddlestone Netherton	4 6	10	4
<b>The Parish Council of Brinkburn and Hesleyhurst</b> Brinkburn Hesleyhurst	5 2	7	3
<b>(Unconfirmed Group Name)</b> Hollingham Rothley	4 4	8	3
<b>The Parish Council of Cheviotside</b> Ilderton Roddam	3 2	5	3
<b>The Parish Council of Tillside</b> Chatton – Chatton Ward Chatton – Hetton Ward Chillingham Lilburn	6 3 2 3	14	5