

## **PRUDHOE TOWN COUNCIL**

### **Public Seats**

### **Tendering July 2021**

Prudhoe Town Council is inviting tenders for the repainting and re-staining of public seats located in Prudhoe and Mickley. All locations are detailed on the work specification and include town seats, and seats within play areas, bus shelters and Edgewell Cemetery. The specification is attached separately.

### **TENDERING TIMESCALES**

**Tenders must be received by 12 NOON ON Monday 2<sup>nd</sup> August 2021**

Tenders will be reviewed by the Planning, Contract and Works Committee, being held on 11<sup>th</sup> August 2021.

Persons or organisations submitting a tender are advised that the canvassing of Councillors or staff either directly or indirectly shall disqualify them from the tendering process. You are also advised that information supplied in this document may be disclosable under the Freedom of Information Act 2000.

### **Tenders can be sent by post or email to:**

Sarah Eden  
Prudhoe Town Council  
The Spetchells Centre  
58 Front Street  
Prudhoe  
Northumberland  
NE42 5AA

[sarah.eden@prudhoetowncouncil.gov.uk](mailto:sarah.eden@prudhoetowncouncil.gov.uk)

### **CONTRACTOR'S OBLIGATIONS**

#### **Provision of services**

In accepting the Council's invitation to provide the services described herein for the agreed tender sum, the Contractor takes responsibility (1) for fulfilling the contract to the standard laid down by the Council, (2) allocating the physical and financial resources (3) supervising their own staff to ensure the delivery of (1) and (2).

In the event that performance is found on inspection by the Council to materially fail to reach the standard required, following inadequate or non-existent remedy on the part of the contractor, the Council will consider itself entitled to withhold all or part of the payment(s) under the contract on the ground of constructive non-performance and the contract will be terminated.

The Contractor shall supply a fully costed tender to include labour and materials, excluding VAT. Any additional work recommended should be quoted separately.

#### **Health and Safety and Insurance**

The contractor must ensure compliance with the Health and Safety at Work Act 1974 (as amended), operating at all times with due regard for the health and safety of the public. This requires the production of all relevant certification including a Risk Assessment of the work to be carried out and copies of Public and Employee Liability Insurance. You may wish to submit these documents with your tender.

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**Remedial works**

The Council reserves the right to require the Contractor to carry out free of charge any remedial works arising from the contractor's failure to fulfil their obligations under any part of the contract.

**Expenses**

The Contractor is expected to purchase all materials and supply all equipment required for work carried out under the contract at their own expense, unless the Council authorises purchase by or on the account of the Council.

**Meetings and Reporting**

The Contractor shall, on reasonable notice attend a site meeting with representatives of the Council to address any issues arising under the contract.

**Payment for services**

Following completion and on production of an invoice, payment will be made within 30 days of receipt. The contractor may invoice for work as carried out if there is any delay due to weather.