

PRUDHOE TOWN COUNCIL
DRAFT Report of the HUMAN RESOURCES COMMITTEE MEETING,
held in meeting room 1 and 2 Spetchells Centre, at 7:00 pm
on Wednesday 1st September 2021

PRESENT

Cllr Dorothy Dickinson (Chair), Cllr Carol Stephenson, Cllr Jonathan Wheeler, Cllr Ignasious Varghese

HR2122/030 Welcome by the Chair

Cllr Dorothy Dickinson welcomed everyone to the meeting.

HR2122/031 Apologies for Absence

Cllr Angie Scott, Cllr Glenn Simpson, Cllr Bryan Futers

HR2122/032 Declarations of Interest

None

HR2122/033 Dispensations

None

HR2122/034 Draft Minutes of the Human Resources Meeting, held on 7th July 2021

It was AGREED to receive the minutes as a true record.

Proposed: Cllr Dorothy Dickinson

Seconded: Cllr Jonathan Wheeler

HR2122/035 Exclusion of the Press and Public

It was AGREED to approve a motion to invoke Standing Order 2d) to exclude the press and public, in view of the confidential nature of the business to be transacted, permitted under schedule (12A) Local Government Act 1972.

The Clerk also left the meeting.

HR2122/036 Salary Review

Following the exclusion of the press and public the Chair provided a verbal account of the background to the agenda item: In a previous HR meeting (8/1/21) it had been proposed that a review of the Prudhoe Town Clerk's salary be carried out. At a later HR meeting (21/4/21) it was agreed that staffing levels should also be considered.

The Chair explicitly reminded the meeting that the salary review was of the current role of Prudhoe TC and not a reflection or review of the work of the person currently incumbent in that role.

The Chair had undertaken a review of the role based on A) an examination of the role in relation to the NALC National Salary Award Framework which guides the salary award process, and B) Guidance from Stephen Rickett.

Following discussion it was proposed that the Chair of the HR Committee present a report with options arising from the review to a full Council Meeting so that a decision could be made by the Council as a whole.

Proposed: Cllr Dorothy Dickinson

Seconded: Members of the HR Committee