

To all Parish & Town Councils

**Your ref:**

**Our ref:** LTP

**Enquiries to:** Highways Programme

**Email:**

HighwaysProgramme@northumberland.gov.uk

**Tel direct:** 0345 600 6400

**Date:** 13<sup>th</sup> July 2021

Dear Sir/Madam,

**Local Transport Plan Programme 2022-23**

We are starting our Local Transport Plan (LTP) Programme for 2022/23 and as part of this process we would like to know what your top three highways and transport priority issues are for your area, so that they can be considered for inclusion in the LTP Programme for 2022/23. This consultation is part of the annual review of LTP Priorities.

To assist you in identifying priorities for your area we have enclosed a record of the highways and transport related requests relevant to your area that are currently contained on the Directory of Requests database. The Directory of Requests records all highways and transport related requests that we receive from Members, Parish/Town Councils, other organisations and the public over the past year. Please note that these are simply a record of requests received and not proposals. Please also note that inclusion on the list does not imply that a scheme will be implemented. It is for you to determine which should be priorities for us to consider for potential inclusion in the next programme. If you have any priorities that were submitted in previous years that have not yet been included in programmes and which remain as your priorities, then you should re-submit them for consideration. If they are not re-submitted then they will not be considered in this year's process. Equally if you feel that something should be considered which has never been requested, or been included on the Directory of Requests database, this can also be included as one of your priorities.

If you submitted priorities for consideration last year, feedback on these is enclosed with this letter. Also enclosed is a set of guidance notes to assist you in deciding your priorities.

As I'm sure you will appreciate it isn't possible for everyone's priorities to make it into the final agreed programme, but this is a transparent process and your priority issues will be scored against LTP criteria, and those with the highest score overall will be considered for inclusion in the 2022-23 LTP Programme.

Please remember that your input is valuable. For information 77 out of 148 Town/Parish Council's submitted their priorities for 2021/22, we are hoping for an increased number of

submissions this year. Should you have any queries when it comes to submitting future priorities, officers will be happy to provide advice as necessary to make the process more straight forward for those who may require assistance.

You are asked to submit your priorities by email to [highwaysprogramme@northumberland.gov.uk](mailto:highwaysprogramme@northumberland.gov.uk) before **Friday 8<sup>th</sup> October 2021**

Yours sincerely,



Neil Snowdon  
Principal Programme Officer

### **Parish Council notes for Guidance**

#### **Criteria for LTP Schemes**

##### **Integrated Transport**

The LTP programme has been developed following a comprehensive review of the needs for the maintenance of the highway asset, identified road safety issues and potential improvement of the highway and transport network.

In addition, requests for improvements and maintenance received from the local community over time are recorded in the Directory of Requests database and considered for inclusion in the programme on an annual basis. County Council Members and Town and Parish Councils are provided with details of the requests that have been made within their own areas throughout the year and they are asked to identify key priorities for consideration in the programme for completeness.

The requests are scored by officers in Technical Services and the draft priorities are presented to Council Members in the autumn for their comment before the final draft programme is presented to the Local Area Councils for final comment early in the calendar year, prior to the final approval in March. The process is transparent, however, as the demand for schemes significantly outweighs the funding available it is impossible to approve all of the requests that we receive in the annual programme.

- Requests are assessed against the following criteria:

##### *Contribution to National Transport Goals:*

- a) Support Economic Growth



- b) Reduce Carbon Emissions
- c) Promote Equality of Opportunity
- d) Contribute to Better Safety, Security and Health
- e) Improve Quality of Life and a Healthy Natural Environment

*Other Criteria:*

- f) Part of a package of measures
- g) Community Priority
- h) Attracts External Funding or Synergy with other projects

**Scoring**

2 = contributes to the criteria

1 = makes some contribution

0 = no contribution

- Safety Schemes are assessed according to the number and severity of personal injury accidents.
- Issues concerning traffic regulation (e.g. parking restrictions) are also considered as part of this annual review, rather than on an ad hoc basis throughout the year. This enables county wide priorities to be established.
- When submitting priorities, please give as much information as possible, including the location and the reason for the priority, i.e. what is the issue that needs to be addressed? (e.g. pedestrian safety, speeding traffic). In each case it is the “issue” that is scored, not any proposed solution.

**Roads, Bridges & Public Rights of Way Maintenance**

- The road, footway and bridge maintenance programme is developed largely from condition surveys. Foot/cycleway maintenance is prioritised where a lot of reactive maintenance work has been carried out and/or complaints from the public have been received.
- Public rights of way schemes are identified by the Countryside Access Team following consultation with path users. Works focus on meeting the Council's statutory duty by repairing flood damage or river erosion and improving the surface and drainage of damaged and well used paths in popular walking/riding areas.

**Note**

- The LTP programme is capital funding. It cannot be used for revenue funded schemes, such as public transport services or pothole repairs. Requests for new or improved bus or rail services will therefore be forwarded to the Public Transport Team who liaise with operators, (public transport infrastructure, e.g. raised kerbs at bus stops, is eligible for LTP funding). Routine maintenance requests such as pothole filling or ditch clearance will be forwarded to the relevant Highway Inspector.



## **PRUDHOE TOWN COUNCIL 2021/22 PRIORITIES**

<b>Priority</b>	<b>Feedback</b>
Improve highways safety and parking issues on the Castlefield Estate	20mph speed limit being funded via Councillor Stewart and Councillor Stow MLIS allocation
Improve highway and pedestrian safety, and parking issues on Eastwoods Road	A proposal to provide parking restrictions on Eastwoods Road was rejected by residents.
Support those residents who have requested residents parking at Burnside, Mickley.	LTP funding cannot be used for residents parking schemes. This must be funded by the local ward member if they agree it is a priority.



**Highways Programme**  
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