



Prudhoe Town Council
The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

25th March 2022

To all members of the Council

You are hereby summoned to attend the Ordinary Meeting of Prudhoe Town Council, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me.

Yours faithfully

Council Officer/Acting Proper Officer

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**AGENDA FOR THE ORDINARY MEETING OF PRUDHOE TOWN COUNCIL
to be held on**

THURSDAY 31st MARCH 2022

commencing at 6:30PM

at The Spetchells Centre, Meeting Rooms 1&2, Front Street, Prudhoe, NE42 5AA

The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, reads the risk assessment and meeting guidelines in advance.

AGENDA – ORDINARY MEETING OF PRUDHOE TOWN COUNCIL

1. Welcome by Chair

Meeting opened by Cllr Bryan Futers.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest.

4. Dispensations

To receive and approve any dispensations.

5. Public Participation

Please telephone or email the Council Office with questions on items on the agenda no later than 12 noon on Wednesday 30th March 2022.

6. Tyne Valley Express Magazine

To receive a presentation from Mr Stephen McHugh, co-owner of the Tyne Valley Express magazine on the value of the magazine to local businesses and opportunities for the town council to provide a regular feature.

7. Draft Minutes of the Ordinary Meeting held on 3rd March 2022.

To receive and agree as a true record (encⁱ)

8. Reports

a) Chair's Report

To receive a verbal report from Cllr Bryan Futers about public engagements attended and scheduled.

b) Acting Proper Officer's Report

To receive a verbal report on items actioned and general information to update the Council.

c) Management Committee Councillors

To receive a verbal report and any Management decisions made to be recorded.

d) County Cllrs Reports

To receive reports from County Cllr Anne Dale (Mickley), County Cllr Angie Scott (Prudhoe North), County Cllr Gordon Stewart (Prudhoe South).

e) Prudhoe Youth Project

To receive a written report from Gemma Nixon, Prudhoe Youth Project (encⁱⁱ).

9. Financial Reports

a) Accounts update

To receive an update on the accounts to date.

b) Finance Committee

To agree the Terms of Reference, nominate members and proposed schedule of meetings.

10. Electric Vehicle Charging Points

To discuss a strategy for charging points in Prudhoe.

11. Grant Aid 2022-23

a) Summary and Recommendations

To receive a summary of Grant Aid Funding requests and recommendations of Grant Aid Review Working Group for awards of Grant Aid for the current financial year.

b) 2022-23 Funding Awards

To agree Grant Aid Funding Awards for the current financial year.

12. Prudhoe Town Council Office Lease

To receive an update on the renewal of the Prudhoe Town Council Office Lease for Room 2.06 at the Spetchells.

13. Clerk/RFO Recruitment

a) Appointment of new Clerk/RFO

To receive an update from the Chair of HR Committee, Cllr Dot Dickinson on the appointment of a new Clerk/RFO.

b) Acting Officers

To agree to transfer the Acting Officer roles of Statutory (Proper) Officer and Responsible Financial Officer to the new Clerk/RFO effective from Monday 4th April 2022.

14. Highfield Skatepark

To receive an update on the pending skatepark redevelopment.

15. Borderlands Meeting

To receive a verbal report from Cllr Tracy Gilmore and Cllr Chris Cuthbert.

16. Defibrillator Installation

To agree and progress the installation of two defibrillators in Prudhoe North.

17. Correspondence

To receive, and to agree any matters to be added to future agenda.

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- i Draft Minutes of the Ordinary Meeting held on 3rd March 2022 (to follow).
 - ii Prudhoe Youth Project Progress Report, March 2022.