



Prudhoe Town Council
The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

21st July 2022

To all members of the Council

You are hereby summoned to attend the Ordinary Meeting of Prudhoe Town Council, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me.

Yours faithfully

Shirley Ann Gaut
Town Clerk

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**AGENDA FOR THE ORDINARY MEETING OF PRUDHOE TOWN COUNCIL
to be held on
THURSDAY 28th JULY 2022
commencing at 7:00PM
at The Spetchells Centre, Meeting Rooms 1&2, Front Street, Prudhoe, NE42 5AA**

The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, reads the risk assessment and meeting guidelines in advance.

AGENDA – ORDINARY MEETING OF PRUDHOE TOWN COUNCIL

1. Welcome by Chair

Meeting opened by Chair Cllr Bryan Futers.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest.

4. Dispensations

To receive and approve any dispensations.

5. Public Participation

Please telephone or email the Council Office with questions on items on the agenda no later than 12 noon on Wednesday 28th July 2022.

6. Draft Minutes of the Ordinary Meeting held on 30 June 2022

To receive and agree as a true record (enc)ⁱ

7. Draft Minutes of Cemetery Committee Meeting held on 6 July 2022.

To receive and agree as a true record (enc)ⁱⁱ

8. Neighbourhood Plan

To receive a presentation by Chris Anderson, Planning Officer Neighbourhood Planning, and Infrastructure.

9. Town Twinning

Representative Derek Gillespie to discuss future Town Twinning events.

10. Reports

a) Chair's Report

To receive a report from Cllr Bryan Futers about public engagements attended and scheduled.

b) Clerk's Report

To receive a verbal report on items actioned and general information to update the Council.

c) County Cllrs Reports

To receive reports from County Cllr Anne Dale (Mickley), County Cllr Angie Scott (Prudhoe North), County Cllr Gordon Stewart (Prudhoe South).

11. Financial Update

To receive reports and raise any questions

a) Schedule of Accounts Paid/To be Paid

To endorse those accounts paid via delegated authority, and approve those accounts to be paid, since 30th June 2022 (enc)ⁱⁱⁱ

b) Bank Reconciliation

To receive Bank Reconciliation from 10th June – 8th July 2022. (enc)^{iv}

c) Finance Committee

Terms of Reference

To receive, consider and agree the terms of reference of the HR Committee (enc)^v

i. Members

To agree members for the coming year.

ii. Chair of HR Committee

In accordance with Standing Order 3d) vi) to receive nominations for Chair of the Human Resources Committee and in the event of more than one Councillor being proposed and seconded, to take a vote and elect the Councillor with the majority.

12. Apologies Protocol

To discuss and agree procedure for apologies, this should be given to the Chair of the meeting and/or Clerk, any reports should be submitted at least three days prior to meeting in order to be circulated.

13. Waterworld

To consider progressing asset transfer of Waterworld Play Area.

14. Silent Soldiers

To consider seeking quotes for a replacement for the damaged soldier and propose soldiers be removed after remembrance for maintenance and stored for safekeeping (enc^v.)

15. Skatepark Opening

To consider an opening event once redevelopment completed.

15 Correspondence

To receive, and to agree any matters to be added to future agenda.

- a) Northumberland County Council Veterans Survey, research on the needs of veterans in the County (enc)^{vii}
- b) Colin Willis committee member of the Legion asking if PTC could support a marketplace (similar to what used to happen on the Glade) under the Legion.
- c) Resident concerns regarding flying ants (Karbon tenant, Low Prudhoe)

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- i. Draft minutes of Ordinary Meeting held on 30 June 2022
 - ii. Draft minutes of Cemetery Committee Meeting held on 6 July 2022
 - iii. Endorsement of accounts paid and approval of accounts to be paid since last meeting on 30th June 2022
 - iv. Bank Reconciliation 10th June – 8th July 2022.
 - v. Financial Terms of Reference
 - vi. Silent Soldier Options
 - vii. Northumberland County Council Veterans Survey, research on the needs of veterans in the County