



Prudhoe Town Council
The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

23rd September 2022

To all members of the Council

You are hereby summoned to attend the Ordinary Meeting, including Planning, Contract and Work Meeting of Prudhoe Town Council, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me.

Yours faithfully

Shirley Ann Gaut
Town Clerk

www.prudhoetowncouncil.gov.uk
[Email: clerk@prudhoetowncouncil.gov.uk](mailto:clerk@prudhoetowncouncil.gov.uk)
Office Telephone Number: (01661) 835487
Mobile Telephone Number: 07495856624

**AGENDA FOR THE ORDINARY MEETING INCLUDING PLANNING, CONTRACT AND
WORKS MEETING OF PRUDHOE TOWN COUNCIL
to be held on
THURSDAY 29th SEPTEMBER 2022
commencing at 7:00PM
at The Spetchells Centre, Meeting Rooms 1&2, Front Street, Prudhoe, NE42 5AA**

The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, reads the risk assessment and meeting guidelines in advance.

AGENDA – ORDINARY MEETING OF PRUDHOE TOWN COUNCIL

1. Welcome by Chair

Meeting opened by Chair Cllr Bryan Futers.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest.

4. Dispensations

To receive and approve any dispensations.

5. Public Participation

Please telephone or email the Council Office with questions on items on the agenda no later than 12 noon on Wednesday 28th September 2022.

6. Eastwoods Park – Miners Lamp Café

To receive a presentation by Fiona Wardlaw Project and Development worker at Eastwood Park and Miners Lamp Café.

7. Prudhoe Youth Project

To receive a report from Gemma Nixon, Prudhoe Youth Project (enc)ⁱ

8. Draft Minutes of the Ordinary Meeting held on 28 July 2022

To receive and agree as a true record (enc)ⁱⁱ

9. Draft Minutes of the Human Resources Meeting held on 28 July 2022

To receive and agree as a true record (enc)ⁱⁱⁱ

10. Draft Minutes of Cemetery Committee Meeting held on 6 July 2022.

To receive and agree as a true record (enc)^{iv}

11. Reports

a) Chair's Report

To receive a report from Cllr Bryan Futers about public engagements attended and scheduled.

b) Clerk's Report

To receive a verbal report on items actioned and general information to update the Council.

c) County Cllrs Reports

To receive reports from County Cllr Anne Dale (Mickley), County Cllr Angie Scott (Prudhoe North), County Cllr Gordon Stewart (Prudhoe South).

12. Financial Update

To receive reports and raise any questions

a) Schedule of Accounts Paid/To be Paid

To endorse those accounts paid via delegated authority, and approve those accounts to be paid, since 28th July 2022 (enc)^v

b) Bank Reconciliation

To receive Bank Reconciliation from 9th July – 9th August 2022. (enc)^{vi}

To receive Bank Reconciliation from 10th August – 9th September 2022. (enc)^{vii}

13. Finance Committee

To agree members for the coming year.

14. Climate Change

To consider working with Prudhoe Community Partnership to address town's intentions of moving towards carbon neutral

15 Correspondence

To receive, and to agree any matters to be added to future agenda:-

- a) Mickley Football Pitches – concerns from a resident, litter left after match 28/08/2022.
- b) Northern Powergrid Resilience Funding – email circulated 30/08/2022
- c) Age UK Volunteer Opportunities – to consider a request to add a link on PTC's website
- d) Auto Trader - created this up-to-date and interactive map of all public charging points across the UK in 2022 - to consider a request to add a link on PTC's website

AGENDA – PLANNING, CONTRACT AND WORKS MEETING OF PRUDHOE TOWN COUNCIL

1. Draft Minutes of the Planning, Contract and Works Committee held on 11th August 2022.

To receive and agree as a true record (enc)^{viii}

2. Planning Matters

a) Planning Applications requiring a response

To receive and agree a response to the following Planning Applications, received since 11th August 2022 (*click on the link to open the application on the NCC Planning Portal*):

[22/03137/FUL Land East Of Tulip Street Tulip Street Prudhoe Northumberland NE42 6JF](#)

Construction of 3 no. detached courtyard houses

b) Northumberland County Council (NCC) Planning Decisions and Notifications

To agree to receive the NCC Planning Decisions and any other notifications, received since 11th August 2022, (*click on each link to open the application decision on the NCC Planning Portal*):

[22/02211/FUL 4 Beechwood Drive Prudhoe Northumberland NE42 5PN](#)

Propose a single storey rear extension and first storey side extension

Northumberland County Council GRANTED permission.

[22/00013/FUL 8 Broomhouse Road West Wylam NE42 5EH](#)

Demolish the existing front elevation canopy, re-direct the existing drainage. Construct a single storey brick built garage to the existing side elevation, pitch tile roof to match the existing roof. Construct a single storey brick built extension to the existing front elevation, pitch roof to match the existing roof.

Northumberland County Council GRANTED permission.

[22/01636/FUL Hareshaw House Woodburn Terrace Prudhoe Northumberland NE42 6JX](#)

Single storey rear extension

Northumberland County Council GRANTED permission.

[22/01364/FUL Grange Court Prudhoe Northumberland NE42 5LX](#)

Proposed single storey rear extension.

Northumberland County Council GRANTED permission.

[22/00536/FUL SCA Hygiene Ltd Unifibres Princess Way Prudhoe Northumberland NE42 6HN](#)

Construction of new building and associated chemical storage, relocation of existing workshop, formation of new access road and demolition of existing buildings

Northumberland County Council GRANTED permission.

[22/01650/FUL Mickley Mount Pleasant Methodist Church Mount Pleasant West Mickley Stocksfield Northumberland NE43 7LP](#)

Change of use of former Methodist chapel into dwelling house, demolition of existing extension and construction of new extension to provide new garage and bedroom.

Northumberland County Council GRANTED permission.

[22/00579/FUL Land To East Of Edgewell House Farm House Edgewell House Road Prudhoe Northumberland NE42 5PD](#)

Conversion of existing barn to 1 dwelling

Application is due to be heard at the Local Area Council - Tynedale (Planning Only) Hexham House, Gilesgate, Hexham, Northumberland, NE46 3NP at 4pm on 11 October 2022.

3. Clerk's report

To receive a report on items actioned and general information to update the Council (enc)^{ix}

4. Highfield Skatepark

Update on progress

To receive an update from the Clerk on the Highfield Skatepark redevelopment.

5. Christmas Plus

To receive the 2022 full anchor point/load testing report and certificates from Christmas Plus. (enc)^x

6. Christmas Lights

To consider date for Christmas Light switch on 2022.

7. Memorial for Queen Elizabeth II

To consider memorial options to commemorate Queen Elizabeth II.

8. Correspondence

To receive, and to agree any matters to be added to future agenda:

- a) Bin request – request from a resident for a dog waste bin at the entrance of Humbles Wood Estate.
- b) Lighting at Highfield Skatepark – request from a resident if lighting is to be installed.
- c) Footpaths/right of way – request from resident regarding signage at Durham Riding
- d) Relocation of bin – request from resident relocate bin currently outside of 45 Front Street
- e) Mickley resident request – bus shelter at Bearl View be considered for artwork

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- i. Prudhoe Youth Project
 - ii. Draft minutes of Ordinary Meeting held on 28 July 2022
 - iii. Draft minutes of Human Resources Committee Meeting held on 28 July
 - iv. Draft minutes of Cemetery Committee held on 6 July 2022
 - v. Endorsement of accounts paid and approval of accounts to be paid since last meeting on 28 July 2022
 - vi. Bank Reconciliation 9th July – 9th August 2022

- vii. Bank Reconciliation 10th August – 9th September 2022
- viii. Draft Minutes of the Planning, Contract and Works Committee held on 11th August 2022
- ix. Clerk's Report PCW
- x. Christmas Plus Full anchor point/load testing report and certificates