

**MINUTES FOR THE PLANNING, CONTRACT AND WORKS COMMITTEE
OF PRUDHOE TOWN COUNCIL held on THURSDAY 9TH March 2023
at The Spetchells Centre, Meeting Rooms 1&2**

Present

Cllr Kiran Bell (acting Chair), Cllr Chris Cuthbert, Cllr Dot Dickinson, Cllr Bryan Futers, Cllr Tracy Gilmore, Cllr Jane Johnson, Cllr Gerry Price, Cllr Glenn Simpson, Cllr Ignasious Varghese, Cllr Jonathan Wheeler.

Shirley Ann Gaut (Clerk)

PCW22/23152 Welcome by Chair

Meeting opened by Cllr Kiran Bell.

PCW 2223/153 Apologies for Absence

Cllr Chris Barrett, Cllr Angie Scott, and Cllr Carol Stephenson.

PCW2223/154 Declarations of Interest

None to approve.

PCW2223/155 Dispensations

None received.

PCW2223/156 Public Participation

No items of public participation had been received.

PCW2223/157 Draft Minutes of the Planning, Contracts and Works Committee held on 9th February 2023.

It was **AGREED** to receive the minutes as a true record

PCW2223/158 Planning Matters

a) Planning Applications requiring a response

It was **AGREED** to receive and agree a response to the following Planning Applications, received since 9th February 2023 (click on the link to open the application on the NCC Planning Portal) :-

[23/00457/FUL 26 Riding Dene Mickley Northumberland NE43 7DL](#)

Single storey extension to rear and side with external terrace to side extension roof.

Please note we have an extension date of 10th March 2023 for our submission (original date is 7th March 2023.)

It was **AGREED** to support the application.

[23/00300/FUL Permess UK Ltd, Suite 2 Princess Way Prudhoe Northumberland NE42 6HD](#)

Erection of 437m² floor space single story, steel framed industrial unit and upgrading and extension of existing on site access road.

It was **AGREED** to support the application.

The following was received after circulation of the agenda:-

Response required by 29th March 2023 (received 08/03/2023)

[23/00785/FUL 30 Eastwoods Road West Wylam Northumberland NE42 5DU](#)

Proposed 2 storey double pitched side extension to replace single storey flat roof element and proposed single storey mono pitched roof extension to front of dwelling.

It was **AGREED** to support the application.

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Response required by 30th March (received 09/03/2023):-

[23/00800/FUL 3 Cranbrook Drive Prudhoe Northumberland NE42 6QF](#)

Single storey side and front extension.

It was **AGREED** to support the application.

b) Northumberland County Council (NCC) Planning Decisions and Notifications

It was **AGREED** to receive the following NCC Planning Decisions and any other notifications, received since 9th February 2023.

[22/03933/FUL 10 Cameron Road Oaklands Prudhoe Northumberland NE42 5AJ](#)

Retrospective- Erection of Pergola at rear of property.

Northumberland County Council **GRANTED** permission.

[23/00145/FUL 5 Paddock Wood Prudhoe Northumberland NE42 5BJ](#)

Proposed garden room to rear with bedroom and WC.

Northumberland County Council this application has now been **withdrawn at the Applicants request**.

[22/04600/FUL Newlands Eastwood Villas West Wylam Prudhoe Northumberland NE42 5NQ](#)

Proposed double storey side extension with first storey rear and new porch

Entrance

Northumberland County Council this application has now been **withdrawn at the Applicants request**.

[22/03137/FUL Land East Of Tulip Street Tulip Street Prudhoe Northumberland NE42 6JF](#)

Construction of 3 no. detached courtyard houses.

Northumberland County Council **GRANTED** permission.

[20/00230/FUL Land South Of Broom House Lane Station Road Prudhoe Northumberland](#)

Full planning permission for 63 no. dwellings with associated infrastructure and landscaping (as amended.)

Northumberland County Council - Please note that due to a procedural error during the determination of the above application at the Tynedale Local Area Planning Committee on 14th February 2023, the matter will be referred back to the meeting on 28th March 2023 for the application to be reconsidered.

The above application is due to be heard at the Local Area Council - Tynedale (Planning Only) Hexham House, Gilesgate, Hexham, NE46 3NP at 4pm on 28 March 2023.

The following was received after circulation of the agenda:-

[22/04055/FUL 2 Edgewell Road Prudhoe Northumberland NE42 6JH](#)

1 no two storey dwelling including driveway access.

Northumberland County Council **GRANTED** permission. (Received 03/03/2023)

[22/04633/FUL Hillcrest Eastwood Villas West Wylam Northumberland NE42 5NQ](#)

Development to replace the existing veranda roof and balcony rails and the installation of new patio doors to the veranda and ground floor kitchen area (as amended 3.3.2023)

Northumberland County Council **GRANTED** permission. (Received 09/03/2023)

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PCW2223/159 Clerk's report

The Clerk gave the following verbal report:

Allotments - Outstanding

Fencing Repairs

Quotes are still to be sought for the following (site visits will need to take place at both Stonyflat and Castle Dene sites with tenant for access):-

Edgewell

Boundary fence at plot E28, (initially quoted June 2021) needs replacing.

Stonyflat

Boarding at plot SF7b (initially referred in July 2021) needs replacing.

Castle Dene

Boundary fencing along plot CD1 needs replacing.

Safety Concerns at Castle Dene

There are ongoing concerns regarding the safety of the paths at Castle Dene, these are very steep and the ground uneven causing slips and falls, particularly when wet; safety notices are in place on the notice boards. This has been looked at previously and a suggestion had been a handrail plus some gravel (hard core); however when pushing a wheelbarrow or holding equipment this is not a viable option.

Further advice is still to be sought regarding this and quotes for work to be carried out.

Water Meter Readings

The Gardeners Association have agreed to take monthly meter reads as Everflow only carry out two actual reads per year (October and April), they now have the correct equipment to safely open the covers to access the meters (provided by Prudhoe Town Council.)

Defibrillator - Mickley

A replacement battery has been purchased and now reinstalled (a loan unit has been used whilst the unit was being serviced/software updated.

Bins

The bin outside of 45 Front Street (residential) has now been relocated further up the street next to Boots.

The temporary bin at Errington Place (placed by Northumberland County Council) has now been removed and a new bin installed.

Seats

Three antivandal seats have been purchased, these will replace those which will be removed on Stonyflat for refurbishment for memorial benches. One bench has already been removed and replaced.

Road End Toilets

The male toilet sensor has been repaired this week (battery pack.)

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Playground Reports

As per the circulated playground reports the following sites have equipment which will require ongoing monitoring due to minor defects:-

Castle Dene (infant swing with surface)

Highfield (swings and surface, nest swing and surface, missing sign)

The Copse (climbing frame – wood on bridge)

Cemetery Visit 07/03/2023

Clerk and Deputy Clerk visited both cemeteries to address resident feedback (via Cllr Glenn Simpson), I will be meeting with Cllr Jonathan Wheeler to discuss this.

Highfield Park

Both play areas and skatepark regularly used, however despite bins located onsite, excess rubbish is still discarded randomly.

Grass seed is beginning to take in small areas around the skatepark, drainage works along with further landscaping still to be carried out, as well as general tidy up of the area.

PCW2223/160 Highfield Park Lease

The current lease was signed July 2020 for a period of twenty years. **It was AGREED** the Clerk will review the lease re any clauses.

PCW2223/161 Highfield Skatepark Feedback

It was AGREED after gathering responses, the Clerk will complete the feedback and return to Canvas regarding completion of Highfield Skatepark.

PCW2223/162 Playground Inspection Reports

It was AGREED to receive the latest Playground Inspection Reports.

PCW2223/163 Bicycle Mayor Working Group

It was AGREED Cllr Jonathan Wheeler will represent Prudhoe Town Council.

PCW2223/164 Traffic at Castlefields

It was AGREED any issues raised by residents and the Council will be collated and a representative from Northumberland County Council Highways be invited to attend a future meeting discuss.

PCW2223/165 Correspondence

To receive any correspondence, and to agree any matters to be added to future agenda:

- a) Email from Caroline Warburton re Ebenezer Chapel public consultation week beginning 6th March 2023 – *circulated to councillors 01/03/2023*. **It was AGREED** to receive.
- b) Bin Scales Crescent - Resident request for bin to be relocated next to seat at bus stop. **It was AGREED** to add to a future agenda.
- c) Highfield Lane Lights, via NCC Highways for information – email from resident re new crossing lights not working. **It was AGREED** to receive.

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PCW2223/166 Exclusion of the press and public

It was AGREED to approve a motion to invoke Standing Order (2d) to exclude the press and public for the remainder of the meeting, in view of the confidential nature of the business to be transacted, permitted under Schedule (12a) Local Government Act 1972, paragraph 3; that they relate to contractor's quotes.

PCW2223/167 Road Ends Toilets

It was AGREED to seek further quotes regarding whole replacement of toilet to be carried out in the ladies toilets, rather than just repair.

PCW2223/168 Seats

It was AGREED Scorpion Joinery to collect and install three replacement seats at Stonyflat Bank overlooking Biverfield Road.

PCW2223/169 Bunting – Christmas Plus

It was AGREED installation (and dismantle) existing and purchase additional bunting in preparation of King's Coronation.

PCW2223/170 Edgewell Cemetery Maintenance

It was AGREED Hollybush Landscaping to continue clearing of borders in the newly planted areas of the Old Cemetery.

PCW2223/171 Highfield Skatepark

To receive and agree quotes for:-

- a) Landscaping

Following consideration of the quotes received. **It was AGREED** to award to Hollybush Landscaping the contract to provide new grass area around the skatepark.

- b) Drainage

Following consideration of the quote received. **It was AGREED** to seek further quotes.

Meeting ended.