



**Prudhoe**  
TOWN COUNCIL

Prudhoe Town Council  
The Spetchells Centre  
58 Front Street  
Prudhoe  
Northumberland  
NE42 5AA

20 March 2026

**To all members of the Council**

You are hereby summoned to attend the Ordinary Meeting including Planning, Contracts and Working Committee to be held 26<sup>th</sup> March 2026 at 7:00pm at The Spetchells Centre, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me.

Yours faithfully

Shirley Ann Gaut Hall  
Town Clerk

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**AGENDA FOR THE ORDINARY MEETING OF PRUDHOE TOWN COUNCIL**  
to be held on  
**THURSDAY 26<sup>th</sup> MARCH 2026**, commencing at 7:00PM  
at The Spetchells Centre, Meeting Rooms 1&2, Front Street, Prudhoe, NE42 5AA

This meeting is open to the press and public (except for confidential items.)

**1. Welcome by Chair**

Meeting opened by Chair Cllr Jonathan Wheeler.

**2. Apologies for Absence**

To receive any apologies for absence.

**3. Declarations of Interest**

To receive any declarations of interest.

**4. Dispensations**

To receive and approve any dispensations.

**5. Public Participation**

Please telephone or email the Council Office with questions on items on the agenda no later than 12 noon on Wednesday 26<sup>th</sup> March 2026.

**6. Prudhoe Youth Project**

Gemma Nixon, Youth Project Manager: -

**a) Fourth Quarter report** to receive third quarter update and address any questions (enc)<sup>i</sup>

**b) Funding 2025/26** to agree to release fourth quarter funding (£5,000.)

**7. Draft Minutes of the Ordinary Meeting held on 26<sup>th</sup> February 2026**

To receive and agree the as a true record (enc)<sup>ii</sup>

**8. Reports**

**a) Chair's Report**

To receive a report from Cllr Jonathan Wheeler about public engagements attended and scheduled.

**b) Clerk's Report**

To receive a verbal report on items actioned and general information to update the Council.

**c) County Cllrs Reports**

To receive reports from County Cllr Lawrence O'Donnell (Prudhoe North & Wylam), County Cllr Gordon Stewart (Prudhoe South), and County Cllr Angie Scott (Prudhoe West & Mickley.)

**9. Financial Update**

To receive reports and raise any questions.

**a) Schedule of Accounts Paid/To be Paid**

To endorse those accounts paid via delegated authority and approve those accounts to be paid since 26<sup>th</sup> February 20206 (enc)<sup>iii</sup> – to follow

**b) Bank Reconciliation**

To receive the Bank Reconciliation from 10 February – 9 March 2026 (enc)<sup>iv</sup>

**c) Statement of Budget and Expenditure**

To receive statement to date (enc)<sup>v</sup> – to follow

**10. Northumberland County Council Library Service Consultation**

To consider Northumberland County Council's proposal (enc)<sup>vi</sup> to redesign its Library Service, including a review of the scope, delivery model, and potential changes to local provision. Members are invited to discuss the implications for residents, including any potential reduction, or alteration of services, and to consider the broader social and economic effects on the town.

Following discussion, to agree appropriate next steps for Prudhoe Town Council to represent and support the interests of the Prudhoe community effectively. To note the consultation closes on Monday 13<sup>th</sup> April 2026.

## 11. Reports from Outside Bodies

To receive following written or verbal reports and record any questions for response:-

OUTSIDE BODY	CURRENT PTC REPRESENTATIVE(S) 2025-2026
<b>Prudhoe Town Twinning Association</b>	Cllr Chris Barrett & Cllr Jane Johnson
<b>Prudhoe Community Partnership</b> (3 <sup>rd</sup> Tuesday of the month, bi-monthly)	Cllr Dot Dickinson
<b>Northumberland Association of Local Councils County Committee</b>	Cllr Dot Dickinson & Cllr Holly Waddell
<b>East Tynedale Local Council's Forum</b>	Cllr Holly Waddell & Cllr Jonathan Wheeler
<b>Essity Community Consultation Forum</b> (lunchtime meetings at the Mill, when permitted)	Cllr Bryan Futers & Cllr Dot Dickinson
<b>Prudhoe Pathforce</b>	Cllr Angie Scott & Cllr Carol Stephenson
<b>NCC Town and Parish Council Liaison Working Group</b>	Cllr Holly Waddell
<b>Tyne Valley Community Rail Partnership</b>	Cllr Holly Waddell & Cllr Gerry Price
<b>Prudhoe Youth Project (PYP)</b> (previously met monthly on a Monday evening)	Cllr Dot Dickinson & Cllr Gerry Price
<b>Borderlands</b>	Cllr Bryan Futers & Cllr Mike Smith
<b>Tyne Valley Parish Council Active Travel Route</b>	Cllr Chris Barrett & Cllr Jonathan Wheeler
<b>Prudhoe Community Partnership Working Group</b>	Cllr Dot Dickinson, Cllr Gerry Price, Cllr Mike Smith & Cllr Jonathan Wheeler
<b>Climate Change and Biodiversity</b>	Cllr Dot Dickinson, Cllr Gerry Price, Cllr Scott, Cllr Carol Stephenson & Cllr Jonathan Wheeler
<b>East Centre Advisory Group</b>	Cllr Kiran Bell & Cllr Dot Dickinson
<b>Trustee Friends of Eastwood Park</b>	Cllr Jane Johnson
<b>Poverty Coalition</b>	Cllr Valerie Leslie

- a) Borderlands meeting dates and key PCP events – circulated 16/03/2026
- b) Northumberland Parish and Town Council Conference held 5 March 2026, presentation slides – circulated 16/03/2026

## 12. Friends of Eastwood Park

To consider and agree the appointment of a council member to represent Prudhoe Town Council on the Eastwoods Park Playzone Steering Group.

The steering group will meet twice yearly and will have oversight of income and expenditure of the play zone which we administer as part of restricted funding, the operational running of the play zone will continue to be the Friends of Eastwoods Park's responsibility under a Management Agreement with NCC.

### 13. Correspondence

To receive, and to agree any matters to be added to future agenda:-

Information:-

- a) NALC Chief Executive's Bulletin – circulated 26/02, 06/03, 12/03, 19/03.
- b) RSN Weekly Newsletter – circulated 25/02, 05/03.
- c) West Road Cemetery Bulletin– circulated 02/03, 16/03.
- d) Thriving Together newsletter – circulated 02/03, 16/03.
- e) NALC events – circulated 05/03, 12/03.
- f) Healthwatch Northumberland – circulated 05/03.
- g) Northumberland Net Zero – circulated 06/03.
- h) Tyne Rivers Trust Spring newsletter – circulated 16/03.
- i) Social Prescribing Celebration Day for Hexham – circulated 18/03.

### 14. Date of Next Meeting

To note the next Ordinary Meeting will be held on Thursday 23<sup>rd</sup> April 2026.

### 15. Exclusion of the Press and Public

To agree to approve a motion to invoke Standing Order 3d) to exclude the press and public, for the remainder of the meeting, in view of the confidential nature of the business to be transacted, permitted under Schedule (12A) Local Government Act 1972, paragraph 3.

### 16. Community Engagement

To receive, for information only, details of the cost of advertising in the Tyne Valley Express (enc)<sup>vii</sup> as previously agreed at the Ordinary Meeting held on 23<sup>rd</sup> October 2025. This forms part of the Council's ongoing exploration of opportunities to enhance communication, participation, and collaboration with residents, with a view to strengthening community engagement in Council activities and decision-making.

## AGENDA – PLANNING, CONTRACT AND WORKS COMMITTEE OF PRUDHOE TOWN COUNCIL

### 17. Draft Minutes of the Planning, Contracts and Works Committee held on 12<sup>th</sup> February 2026.

To receive and agree as a true record (enc)<sup>viii</sup>

#### 18. Planning Matters

##### a) *Planning Applications requiring a response.*

To receive and agree a response to the following Planning Applications, received since 12<sup>th</sup> February 2026. To view planning applications, please visit the [planning portal](#) and input the reference numbers listed.

Ref: 26/00626/FUL 45 Front Street Prudhoe Northumberland NE42 5DB

Proposed new window opening to rear south facing elevation along with changing the window colours throughout from white to grey.

Ref: 26/00654/ADE, Liliun Gardens 27 South Road Prudhoe Northumberland NE42 5JT

Advertisement Consent for illuminated restaurant sign 2m x 1m; light output 300W; 3 selectable colours

Ref: 26/00850/ADE Tyne Riverside Country Park Station Road Prudhoe, Northumberland NE42 6NP

Advertisement Consent for 1no sculpture signage held by two galvanised steel posts at the rear.

Ref: 26/00996/LBC Eltringham Farm Mickley Stocksfield Northumberland NE43 7DF

Listed Building Consent to provide an overhead fed, full fibre connection.

Ref: 26/01012/FUL 2 Highfield Prudhoe Northumberland NE42 6EZ

Proposed extension to front of garage.

##### b) *Northumberland County Council (NCC) Planning Decisions and Notifications*

To agree to receive, if any, the NCC Planning Decisions and any other notifications, received since 12<sup>th</sup> February 2026.

### **19. Clerk's Report**

To receive a verbal report on items actioned and general information to update the Council.

### **20. Playground Inspection Reports**

To receive the latest Playground Inspection Reports (enc)<sup>ix</sup>

### **21. Local Housing Needs Assessment Prudhoe & Neighbouring Parishes, Northumberland**

To receive and agree a formal response to the Local Housing Needs Assessment (LHNA)<sup>x</sup> being prepared by arc4 Ltd on behalf of SCATA Limited, which is intended to provide a robust and credible evidence base to inform policy development and to deliver a comprehensive assessment of future housing needs within the area.

### **22. Prudhoe Town Council Events 2026**

To receive an update on the planning, arrangements, and progress of the following events scheduled for 2026:-

- a) Prudhoe in Bloom – to note that dates are to be confirmed, following investigation of previous events held.
- b) Highfield Fest – Saturday 30<sup>th</sup> May 2026
- c) Miners Race – Sunday 23<sup>rd</sup> August 2026 – *to note change of date, Sunday 30<sup>th</sup> August 2026*
- d) Remembrance Parade – Sunday 8<sup>th</sup> November 2026
- e) Christmas Lights Switch-on – Friday 27<sup>th</sup> November 2026
- f) Grant Aid Celebration – to note this item will be added to the next Finance Committee agenda.
- g) Any additional events

### **23. Dog Waste Bag Dispensers**

Following the successful trial of the dog waste bag dispenser at Highfield Park, to consider the potential rollout of dispensers at additional locations.

### **24. Correspondence**

To receive any correspondence, and to agree any matters to be added to future agenda.

### **25. Date of Next Meeting**

To note the next Planning, Contract and Works meeting will be held on Thursday 9<sup>th</sup> April 2026.

### **26. Exclusion of the Press and Public**

To agree to approve a motion to invoke Standing Order 3d) to exclude the press and public, for the remainder of the meeting, in view of the confidential nature of the business to be transacted, permitted under Schedule (12A) Local Government Act 1972, paragraph 3.

### **27. Highfield Fest**

To receive and consider quotes for the following:-

- a) Provision of a skatepark team, to include a compere, three professional riders, and additional competition prizes (enc)<sup>xi</sup>
- b) Provision of fairground attraction rides (enc)<sup>xii</sup>

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<sup>i</sup> Prudhoe Youth Project Report

<sup>ii</sup> Drafts Minutes of Ordinary Meeting held 26 February 2026

<sup>iii</sup> Schedule of Accounts Paid/To be Paid - to follow

<sup>iv</sup> Bank Reconciliation 10 February 2026 to 9 March 2026

<sup>v</sup> Statement of Budget and Expenditure – to follow

<sup>vi</sup> NCC Library Service Consultation

<sup>vii</sup> Tyne Valley Express Costs

<sup>viii</sup> Draft Minutes of the Planning, Contract and Works Committee 12<sup>th</sup> February 2026

<sup>ix</sup> Playground Inspection Reports

<sup>x</sup> Local Housing Needs Assessment Prudhoe & Neighbouring Parishes

<sup>xi</sup> Skatepark Quote

<sup>xii</sup> Fairground Attraction Rides