

**DRAFT MINUTES FOR THE PLANNING, CONTRACT AND WORKS COMMITTEE OF
PRUDHOE TOWN COUNCIL held on THURSDAY 11th FEBRUARY 2026 at 7:00PM
at The Spetchells Centre, Meeting Rooms 1 & 2 Front Street, Prudhoe, NE42 5AA**

Present:

Cllr Glenn Simpon (Acting Chair), Cllr Dot Dickinson, Cllr Jane Johnson, Cllr Angie Scott, Cllr Mike Smith, Cllr Carol Stephenson, Cllr Ignasious Varghese, Cllr Holly Waddell, Cllr Jonathan Wheeler

PCW2526/139 Welcome by Chair

Meeting opened by Vice-Chair Cllr Glenn Simpson.

PCW2526/140 Apologies for Absence

Cllr Barrett, Cllr Futers, Cllr Bradley Lloyd, Cllr Valerie Leslie, Cllr Gerry Price

Apologies not Received

Cllr Kiran Bell

PCW2526/141 Declarations of Interest

None received.

PCW2526/142 Dispensations

None received.

PCW2526/143 Public Participation

Please email the Clerk with questions on items on the agenda no later than 5.00pm on Wednesday 11th February 2026.

PCW2526/144 Draft Minutes of the Planning, Contracts and Works Committee held on 15th January 2025.

It was **AGREED** to receive the minutes as a true record.

PCW2526/145 Planning Matters

a) *Planning Applications requiring a response.*

It was **AGREED** to receive and agree a response to the following Planning Applications, received since 15th January 2026. To view planning applications, please visit the [planning portal](#) and input the reference numbers listed.

Ref: 26/00233/FUL Essity Princess Way Prudhoe Northumberland NE42 6HE

Full Planning Permission for the replacement of roof mounted HVAC

It was **AGREED** to support the application.

Ref: 26/00054/FUL 5 Lime Grove Prudhoe Northumberland NE42 6PR

Front extension with canopy over garage.

It was **AGREED** to submit **NO COMMENT** on the application.

Ref: 26/00346/VARYCO The Copse 4 Grange Court Prudhoe Northumberland, NE42 5LX

Variation of conditions 2 (approved plans) and 3 (facing materials) on approved application 23/00586/FUL in order to change Velux windows and roof light as per plan V8

It was **AGREED** to submit **NO COMMENT** on the application.

b) *Northumberland County Council (NCC) Planning Decisions and Notifications*

To agree to receive, if any, the NCC Planning Decisions and any other notifications, received since 15th January 2026.

At the time of publishing the agenda, no notifications have been received.

PCW2526/146 Clerk's Report

The Clerk gave the following verbal report:-

Christmas Lights

Christmas lights have now all been removed, awaiting date for debrief meeting once testing has been carried out

Highfield Park

Works have been carried out to replace/repair fencing east end of carpark.

Deputy Clerk and Clerk currently gathering images/and information to submit to Northumberland Estates following the in-principle approval for the proposed pathway next to skate park and installation of youth shelter.

PCW2526/147 Playground Inspection Reports

It was AGREED to receive the latest Playground Inspection Reports. The Clerk advised members that works were still to be carried out at The Copse playground.

PCW2526/148 Prudhoe in Bloom

It was AGREED Councillor Dot Dickinson and Councillor Jane Johnson to ensure the efficient and effective delivery of this year's Prudhoe in Bloom programme. To note that the last event was held in June 2019.

PCW2526/149 Prudhoe Town Football Club

It was AGREED to receive and grant permission in respect of Prudhoe Town Football Club's request to undertake works to upgrade the changing room facilities, subject to the successful securing of grant funding. Should the application be successful, the project will be funded by The Football Foundation.

PCS2526/150 Correspondence

It was AGREED to receive the following correspondence, for information:-

- a) Notice of making of the Public Spaces Protection Order for the control of dogs – Northumberland County Council - circulated 27th January 2026

PCW2526/151 Date of Next Meeting

It was AGREED the next Planning, Contract and Works meeting will be held on Thursday 12th March 2026.

PCW2526/152 Exclusion of the press and public

It was AGREED to approve a motion to invoke Standing Order 2d) to exclude the press and public, for the remainder of the meeting, in view of the confidential nature of the business to be transacted, permitted under Schedule (12A) Local Government Act 1972, paragraph 3, that they relate to contractor's quotes.

PCW2526/153 Bins

It was AGREED to receive a quote for six replacement bins, as part of the asset management refurbishment scheme.

It was AGREED the contract be awarded to contractor Glasdon (as preferred supplier) to the value of £2,330.64.

PCW2526/154 Castle Dene Play Area

It was AGREED to receive, for information only, an example of the proposed redevelopment of Castle Dene Play Area, including an outline of the planned improvements with a particular focus on enhancing the provision of inclusive and accessible play facilities.

PCW2526155 Environmental Contracts 2026-2029

a) Tenders received

It was AGREED to receive a summary of tenders received in respect of Town Council environmental contracts, along with the recommendation of the appointed working group:-

- a) Formal Floral Bedding, planters and hanging baskets
- b) Grass-cutting
- c) Landscaped Gateways and Roundabouts
- d) Edgewell Cemetery Formal Floral Bedding

It was AGREED that, where a contractor submits a compliant tender for both the Grass-Cutting Contract and the Landscaped Gateways and Roundabouts Contract, the Council may award both contracts to that contractor, subject to the submission meeting all specification requirements and evaluation criteria.

b) Contract Offer

It was AGREED to offer the contracts for commencement in April 2026 for a period of 3 years (2026-2029):-

- a) Formal Floral Bedding, planters and hanging baskets
Contractor A £100,335.00
Contractor B £124,467.50

It was AGREED taking into account the fact that contractor B did not arrange a pre- tender site visit as was clearly required as part of the tender process, to award the Formal Floral Bedding, planters and hanging baskets contract to Contractor A Hollybush Landscaping Limited to the contract value of £100,335.00.

- b) Grass-cutting
Contractor A £26,856.00
Contractor B £29,386.00
Contractor C £27,306.00
Contractor D £15,000.01
Contractor E £45,000.00
Contractor F £134,674.80
Contractor G £54,300.00

It was AGREED to award the Grass-cutting contract to Contractor A THC Landscapes to the contract value of £26,856.00.

It was noted that Contractor D did not arrange a pre- tender site visit as was clearly required as part of the tender process.

It was noted that Contractor F had omitted the inclusion of costs in respect of two schedules within their submission.

- c) Landscaped Gateways and Roundabouts
Contractor A £18,615.00
Contractor B £16,095.00
Contractor C £14,825.00
Contractor D £16,500.00
Contractor E £27,000.00

It was AGREED to award the Landscaped Gateways and Roundabouts contract to Contractor B THC Landscapes to the contract value of £16,095.00

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d) Edgewell Cemetery Formal Floral Bedding
Contractor A £12,190.75
Contractor B £6,070.00

It was AGREED to award the Edgewell Cemetery Formal Floral Bedding to Contractor B John Gardener to the contract value of £6,070.00.

It was AGREED that, following the commencement of the contracts, formal review meetings will be held every three months for the duration of the contract to monitor progress, performance, and compliance with the agreed terms.

Meeting ended 8pm.

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