

**DRAFT MINUTES FOR THE PLANNING, CONTRACT AND WORKS COMMITTEE OF
PRUDHOE TOWN COUNCIL held on THURSDAY 11th JUNE 2026 at 7:00PM
at The Spetchells Centre, Meeting Rooms 1 & 2 Front Street, Prudhoe, NE42 5AA**

Present:

Cllr Mike Smith (Chair), Cllr Kiran Bell, Cllr Dot Dickinson, Cllr Russ Greig, Cllr Jane Johnson, Cllr Val Leslie, Cllr Gerry Price, Cllr Glenn Simpson, Cllr Carol Stephenson, Cllr Holly Waddell

PCW2627/034 Meeting opened by Chair Cllr Mike Smith.

PCW2627/035 Apologies for Absence

Cllr Chris Barrett, Cllr Bryan Futers, Cllr Angie Scott, Cllr Ignasious Varghese, Cllr Jonathan Wheeler

PCW2627/036 Declarations of Interest

None received.

PCW2627/037 Dispensations

None received.

PCW2627/038 Public Participation

Resident requested to attend and comment regarding agenda item 7a) Planning Application Ref: 26/01888/VARYCO 44 Front Street Prudhoe Northumberland NE42 5D.

PCW2627/039 Draft Minutes of the Planning, Contracts and Works Committee held on 14th May 2026.

It was **AGREED** to receive the minutes as a true record.

PCW2627/040 Planning Matters

a) Planning Applications requiring a response.

It was **AGREED** to receive and agree a response to the following Planning Applications, received since 14th May 2026. To view planning applications, please visit the [planning portal](#) and input the reference numbers listed.

Ref: 26/01654/FUL 16 Otterburn Way Bewick Grange Prudhoe Northumberland NE42 6RD

First storey side extension above garage.

It was **AGREED** to support the application.

Ref: 26/01888/VARYCO 44 Front Street Prudhoe Northumberland NE42 5DB

Variation of condition 2 on (approved plans) on approved application 25/04074/FUL - removal of one existing window and replacement with a door. (Retrospective)

It was **AGREED** to object the application for the following reasons:-

Members noted that revised plans included a roof-mounted extractor fan which had not formed part of the original application. Concerns were raised that insufficient information had been provided regarding the intended retail use of the premises and the purpose of the extraction equipment.

It was noted that further clarification is required to enable a full assessment of the application.

Members considered that the introduction of the extraction system raised material planning considerations relating to:-

- Impact on residential amenity including potential noise, odour and disturbance.
- Nature and intensity of the proposed use.
- Design and appearance the visual impact of roof-mounted equipment.
- Adequacy of the information submitted.

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The objection in its entirety can be viewed [Prudhoe Town Council Objections](#)

It was **AGREED** that Building Control be contacted to raise members' concerns regarding the works undertaken to date and to seek confirmation that all works carried out are compliant with the relevant Building Regulations and approvals.

b) Northumberland County Council (NCC) Planning Decisions and Notifications

It was **AGREED** to receive, if any, the NCC Planning Decisions and any other notifications, received since 14th May 2026.

Ref: 26/01195/FUL 99 Castle Road Prudhoe Northumberland NE42 6PW

Two-storey side extension.

Northumberland County Council GRANTED permission.

Ref: 26/01024/FUL St Mary Magdalenes Parish and Church Hall Front Street Prudhoe Northumberland NE42 5HH

New entrance and extension to side to provide amenities for social benefits for community and use by residents along with installation of new disabled access and solar panels.

Northumberland County Council GRANTED permission.

Ref: 26/01244/VARYCO Land To East Of Edgewell House Farm House Prudhoe Northumberland

Variation of condition 2 (approved plans) on approved application 22/00579/FUL to alter the approved plans.

Northumberland County Council GRANTED permission.

PCW2627/041 Clerk's Report

The Clerk gave the following verbal report:-

Litter Bins

Information received from Prudhoe Hall and Castle and Eltringham wards. As previously agreed, may I gently remind you to review your respective wards to assist the office in allocation of replacements, and in addition identify any suitable locations for the installation of dog waste bag dispensers.

Youth Shelter Update

Works for the installation of the concrete pad foundations have been scheduled to commence during the week beginning 6 July 2026. The installation of the shelter is subsequently programmed for the week beginning 27 July 2026.

The Clerk will meet the contractor's team on site to oversee the commencement of the works and to ensure all arrangements are in place prior to installation.

Highfield Fest Saturday 30th May 2026

A huge thank you to everyone who joined us at Highfield Park on Saturday, 30 May for another incredible Highfield Fest!

With fantastic sunshine, exciting activities, amazing entertainment, community stalls, fairground rides, inflatables, dance performances, emergency service displays, delicious food vendors, and spectacular skatepark demonstrations from Team Extreme, there was truly something for everyone to enjoy.

It was wonderful to see so many families, residents, volunteers, stallholders, performers, and community organisations come together to make the event such a success. The fantastic turnout once again demonstrated the strong community spirit that makes Prudhoe such a special place. For 2027, we should seek to increase community participation by encouraging a greater number and variety of community stalls, local organisations, and interactive activities. Expanding opportunities for

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involvement will help ensure the event is more inclusive, representative, and engaging for people of all ages, backgrounds, and interests.

As with any successful event, development is an ongoing process, and we are committed to building on the foundations established each year. By reviewing feedback, identifying opportunities for improvement, and strengthening partnerships with community groups and local stakeholders, we aim to enhance the overall visitor experience and continue to grow the event year on year. This progressive approach will help create a more vibrant, diverse, and community-focused event that reflects and celebrates the wider area it serves.

Planter Update

Preliminary works have commenced to empty the planters on Front Street. However, this has proven to be a more substantial undertaking than initially anticipated due to the significant volume of gravel contained within the planters. In addition, the majority of the planters are secured in position with bolts, which has increased the complexity of the task.

We are currently awaiting quotation for the removal and emptying of the planters, together with advice on the options available. Once this information has been received and assessed, a recommendation on the most appropriate course of action will be brought forward.

Edgewell Cemetery Chapel

At Edgewell Cemetery Chapel, further incidents of damage and unauthorised entry have occurred. Recent damage and entry had occurred between the evening of Tuesday 9th and morning of Wednesday 10th June.

The building has been secured today and the site vacated, and further security measures will be installed.

Northumbria Police have been notified, and the incident has been logged, by both Prudhoe Town Council and a resident. The local neighbourhood policing team was also informed earlier this morning prior to attending the site.

PCW2627/042 Playground Inspection Reports

It was AGREED to receive the latest Playground Inspection Reports.

It was noted that the RoSPA playground inspections will be carried out in June.

PCW2627/043 Regeneration Plan

It was AGREED to receive Cllr Smith's proposal that Prudhoe Town Council explore the development of a Regeneration Plan for Prudhoe, with the aim of establishing a clear strategic framework to support the town's future development and to help secure:-

- The rightful and focused investment it requires
- That investment directly contributes to the elevation of poverty in our community
- Through a process of engagement and commitment to solve the problem

Following lengthy discussion and summary conclusion identifying the following:-

- Review the existing planning and regeneration strategies.
- Understand how current plans can attract investment into Prudhoe.
- Bring together the various organisations and planning initiatives into a coordinated approach.
- Focus regeneration activity on shared priorities.

It was AGREED that further information be obtained before a final decision is made on whether Prudhoe Town Council should proceed with the development and implementation of a Regeneration

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Plan for Prudhoe. The matter will be included on the agenda for the July meeting for further consideration.

PCW2627/044 Correspondence

No items of correspondence had been received.

PCW2627/045 Date of Next Meeting

It was AGREED that the next Planning, Contract and Works meeting will be held on Thursday 9th July 2026.

Meeting ended 8.24pm.

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