

Prudhoe Town Council
The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

2nd October 2026

To all members of the Planning, Contract and Works Committee

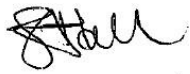
You are hereby summoned to attend the Planning, Contract and Works Committee of Prudhoe Town Council on Thursday 2nd Oct 2026, at 7:00pm, for the purpose of transacting the following business.

Please find as a 'footnote' the items you should expect to be enclosed. If you find that any items are missing, please contact me.

Links are enabled in the online version of this agenda. To view planning applications, please visit the planning portal and input the reference numbers listed:

<https://publicaccess.northumberland.gov.uk/online-applications/search.do?action=simple>

Yours faithfully



Shirley Ann Gaut Hall
Town Clerk

www.prudhoetowncouncil.gov.uk
Email: clerk@prudhoetowncouncil.gov.uk
Office Telephone Number: (01661) 835487
Mobile Telephone Number: 07495856624

**AGENDA FOR THE PLANNING, CONTRACT AND WORKS COMMITTEE
OF PRUDHOE TOWN COUNCIL**
to be held on THURSDAY 2nd OCTOBER 2026 commencing at 7:00PM
at The Spetchells Centre, Meeting Rooms 1 & 2 Front Street, Prudhoe, NE42 5AA

This meeting is open to the press and public (except for confidential items.)

1. Welcome by Chair

Meeting opened by Vice Chair Cllr Holly Waddell.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest.

4. Dispensations

To receive and approve any dispensations.

5. Public Participation

Please email the Clerk with questions on items on the agenda no later than 5.00pm on Wednesday 7th October 2026.

6. Draft Minutes of the Planning, Contracts and Works Committee held on 10th September 2026.

To receive and agree as a true record (enc)ⁱ

7. Chair of Planning, Contract and Works Committee

Following the resignation of Cllr Mike Smith there is now a vacancy for Chair of the Committee. Members are therefore requested to elect the Chair in accordance with Standing Order 4(d)(vi). Should the current Vice Chair Cllr Holly be elected, Members will subsequently be requested to elect a Vice Chair.

8. Borderlands Place Programme – The East Centre

To receive an update from Paul Murray of Prudhoe Community Partnership regarding the progress of The East Centre project and to consider seeking Prudhoe Town Council's support through a formal endorsement of the project's alignment with local youth provision and economic renewal objectives.

9. Planning Matters

a) Planning Applications requiring a response.

To receive and agree a response to the following Planning Applications, received since 10th September 2026. To view planning applications, please visit the [planning portal](#) and input the reference numbers listed.

Ref: 26/03221/ADE Unit 2B Prudhoe Retail Park Prudhoe Northumberland NE42 6BU

Advertisement Consent for 1 x new fascia sign.

b) Northumberland County Council (NCC) Planning Decisions and Notifications

To agree to receive, if any, the NCC Planning Decisions and any other notifications, received since 10th September 2026.

Ref: 26/02535/FUL Moor View Moor Road Prudhoe Northumberland NE42 5PB

Single storey rear and side extension and internal reconfiguration.

Northumberland County Council GRANTED permission.

Ref: 26/02755/FUL 54 Park Lane Prudhoe Northumberland NE42 5LW

Two storey side extension with dormer rooms to first floor and ground floor rear extension

Northumberland County Council GRANTED permission.

10. Clerk's Report

To receive a report on items actioned and general information to update the Council.

11. Playground Inspection Reports

To receive the latest Playground Inspection Reports (enc)ⁱⁱ - to follow

12. Damage to Mickley Bus Shelter – Eastbound

To consider and agree to seek quotes for the replacement of panels following damage to two existing panels.

13. Proposal for additional Bulb Planting at Prudhoe Waterworld

To receive and consider Councillor Carol Stephenson's proposal (enc)ⁱⁱⁱ Following the successful community bulb-planting event at Waterworld in November 2024, where volunteers from the community and Prudhoe Space 4 Nature planted snowdrops and crocuses to support pollinators, Prudhoe Goes Green proposes to hold a further planting event in October 2026.

The proposal is to plant spring bulbs in the grassed area at Waterworld (image on enclosed proposal.) This would enhance the appearance of the area while supporting local biodiversity and providing valuable habitat for pollinators.

Prudhoe Goes Green requests that Prudhoe Town Council consider funding the cost of the bulbs from the Environment Budget.

Prudhoe Goes Green was established by Prudhoe Town Council and Prudhoe Community Partnership to bring together local organisations to improve and maintain Prudhoe's environment, enhance the town for residents and visitors, and support the Council's commitments to climate change and biodiversity.

Members are invited to consider and agree the proposed funding.

14. Correspondence

To receive any correspondence, and to agree any matters to be added to future agenda:-

- a) Northumberland County Council, Northumberland Local Plan Update – circulated 10th September.
- b) Northumberland County Council, decision to implement new off-street parking restrictions at Tyne Riverside Country Car Park – circulated 30th September.

15. Date of Next Meeting

To note the next Planning, Contract and Works meeting will be held on Thursday 12th November 2026.

16. Annual Governance and Accountability Return (AGAR), Year Ending March 2026

To formally receive the Annual Governance and Accountability Return (AGAR), Year Ending March 2026. To note that the completed AGAR documentation was received following the Ordinary Meeting held on Thursday 24 September 2026 and was circulated and published upon receipt on Wednesday 30th September.

a) External Auditor Report/Certificate

To receive the External Auditor Report/Certificate (enc)^{iv}

b) Notice of Conclusion of Audit (enc)^v

To receive and endorse the publication of the Notice of Conclusion of Audit (with dates for inspection), on the Town Council's website, alongside Annual Governance and Accountability Return, year ending March 2026, and to agree any other action required.

The Clerk can confirm that the documentation was received and published on 30 September to confirm :-

- That the review has been concluded and that the statement of accounts has been published;
- Of the rights of inspection conferred on local government electors by section 25 of the Local Audit and Accountability Act 2014
- The address at which, and the hours during which, those rights may be exercised.

17. Exclusion of Press and Public

Members are invited to consider passing the following resolution: - That pursuant to the provision of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business, by reason of the confidential nature of business to be transacted, as the matter relates to contractors.

18. Stone Bus Shelters Artwork

To consider upgrading and extending the existing graffiti artwork on the stone bus shelters to include the shelter located on the eastbound side at Mickley(enc)^{vi}

ⁱ Draft Minutes of the Planning, Contract and Works Committee 10th September 2026

ⁱⁱ Playground Inspection Reports – to follow

ⁱⁱⁱ Additional Bulb Planting Proposal

^{iv} AGAR External Auditor Report/Certificate

^v AGAR Notice of Conclusion

^{vi} Estimated cost per bus shelter